COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	September 24, 2026	Status	In Process
Provider Name	Behavior Management Systems dba West River Mental Health		
Provider ID	ACC1009		
Provider Address	350 Elk St, Rapid City, SD 57701		
Provider Contact	Stacey Fielder		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:62:09:02

Each building the center owns, rents, or leases must comply with applicable fire safety standards, as set forth in the 2012 edition of the NFPA 101 Life Safety Code. An automatic sprinkler system is not required in an existing facility, unless significant renovation or remodeling occurs. An existing automatic sprinkler system must remain in service.

New construction, renovations, additions, and changes of space must comply with NFPA 101 Life Safety Code, 2012 edition. Each facility must also comply with the building construction standards of the International Building Code, 2012 edition.

Summary of Non-Compliance Finding:

The upstairs copier/lobby area of Full Circle only has one lighted exit access path. Other identified pathways are available, but require exit signage. There also also no lighted exit sign designating the emergency exit around a dark corner of the boiler room - the location of the exit door is not obvious.

Corrections to be Made:

Behavior Management Systems must install exit signage at the additional pathways as well as the emergency exit door by the boiler room.

Corrections Made:

Additional exit signs have been purchased with a delivery date of 9/30/26. The signs are battery operated with a battery life expectancy of five years. These will be installed in the boiler room and added to the copier area of the 350 Elk Street office area and an additional installed in the lower office level (houses Full Circle staff) as recommended by the inspector.

Anticipated Completion Date:
September 30, 2026

Date Completed:
September 29, 2026

Compliance Plan Action #2

Administrative Rule:

67:62:09:02

Each building the center owns, rents, or leases must comply with applicable fire safety standards, as set forth in the 2012 edition of the NFPA 101 Life Safety Code. An automatic sprinkler system is not required in an existing facility, unless significant renovation or remodeling occurs. An existing automatic sprinkler system must remain in service.

New construction, renovations, additions, and changes of space must comply with NFPA 101 Life Safety Code, 2012 edition. Each facility must also comply with the building construction standards of the International Building Code, 2012 edition.

Summary of Non-Compliance Finding:

There were a number of cardboard boxes on hard floors in various rooms of the Full Circle building, including the break room, room 25 storage, family pathway storage, the upstairs mechanical room, second donation storage, mechanical room, and laundry room.

Corrections to be Made:

Cardboard boxes should be removed from all hard floors within the facility.

Corrections Made:

The Full Circle Program Manager has been provided training regarding proper storage of food and boxes in storage areas in the facility, including food storage closets, chemical storage in the laundry room. Maintenance staff have placed boxes on shelving in all mechanical rooms. Donation rooms are being provided additional shelving to allow for better organization and storage.

Anticipated Completion Date:
September 29, 2026

Date Completed:
September 29, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Stacey Fielder
Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

September 24, 2026
Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Chris Kenyon
Printed Name of DSS Staff



Signature of DSS Staff:

September 29, 2026

Date