COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	August 17, 2026	Status	In Process
Provider Name	Ark Academy		
Provider ID	988574956		
Provider Address	3309 E 26th St, Sioux Falls, SD 57103, USA		
Provider Contact	Hollie Scott		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

The program had an expired EpiPen for a child in care.

Corrections to be Made:

The program will obtain a new EpiPen, return the expired EpiPen to the parents, and provide verification to the Office of Licensing & Accreditation.

Corrections Made:

Anticipated Completion Date:
September 04, 2026

Date Completed:

Compliance Plan Action #2

Administrative Rule:

67:42:17:29

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Summary of Non-Compliance Finding:

The program did not have a written allergy plan for a child.

Corrections to be Made:

The program will provide a copy of the written allergy plan to the Office of Licensing and Accrediation.

Corrections Made:

Anticipated Completion Date:	Date Completed:
September 04, 2026	

Compliance Plan Action #3

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

(1) The child's name and date of birth;
(2) The parent or guardian's name and telephone number;
(3) An emergency contact name and telephone number;
(4) Parental permission for emergency medical treatment;
(5) The names of individuals authorized to pick up the child;
(6) Health information, including any allergies or special needs;
(7) A current immunization record or, for a school-age program, the name of the child's school;
(8) Parental permission for medication;
(9) The child's attendance records;
(10) The date of the child's enrollment; and
(11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

The program did not have current immunization records for two children.

Corrections to be Made:

The program will obtain updated immunization records and provide a copy to the Office of Licensing and Accreditation.

Corrections Made:

Anticipated Completion Date:	Date Completed:
September 04, 2026	

Compliance Plan Action #4

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

(1) The employee's name and date of birth;
(2) The dates on which the employee began and ended employment;
(3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
(4) A statement that:

(a) Defines child abuse and neglect;
(b) Sets forth the employee’s responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
(c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

One provider did not have pediatric CPR certification and another provider needs the Health and Safety Orientation training.

Corrections to be Made:

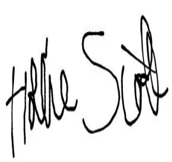
The program will provide the updated certificates to the Office of Licensing and Accreditation.

Corrections Made:

Anticipated Completion Date:	**Date Completed:**
September 04, 2026	

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Hollie Scott
Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

August 16, 2026
Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above

plan.

Teri Pieters
Printed Name of DSS Staff

8/6/2026, 2:57:02 PM
Signature of DSS Staff:

August 06, 2026
Date