

Date Issued	September 02, 2026	Status	In Process
Provider Name	SACRED HEART SCHOOL DAYCARE		
Provider ID	014512607		
Provider Address	1500 St Benedict Dr, Yankton, SD 57078, USA		
Provider Contact	Brooke Madson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Information was needed for 25 child files including an updated immunization record for 11 children, updated immunizations to be completed for four children, a start needed for 11 children, and permission for emergency care needed for one child.

Corrections to be Made:

Required information is to be obtained for the files.

Corrections Made:

Anticipated Completion Date:
September 06, 2026

Date Completed:

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Information was needed for 21 provider files including a date of birth for five providers, a start date for nine providers, a signed statement of mandatory reporting responsibility for seven providers, background checks results for one provider, and 2025 annual training for documentation for nine providers.

Corrections to be Made:

Required information is to be obtained for the files.

Corrections Made:

Anticipated Completion Date:
September 06, 2026

Date Completed:

Compliance Plan Action #3

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Providers do not receive training on the emergency preparedness plan when hired.

Corrections to be Made:

Information on the emergency preparedness plan is to be added to new provider training. Training is to be completed with all current new providers within two weeks.

Corrections Made:

Anticipated Completion Date:
August 20, 2026

Date Completed:

Compliance Plan Action #4

Administrative Rule:

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

Summary of Non-Compliance Finding:

The weekly menu does not include snacks.

Corrections to be Made:

The weekly menu is to include all meals and snacks served at the program.

Corrections Made:

Anticipated Completion Date:
August 13, 2026

Date Completed:

Compliance Plan Action #5

Administrative Rule:

67:42:17:17

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

- (1) Prevention and control of infectious diseases;
- (2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
- (3) Administration of medication;

- (4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
- (5) Building and physical premises safety;
- (6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;
- (7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
- (8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
- (9) Precautions in transporting a child, if the program provides transportation;
- (10) Recognition and reporting of child abuse and neglect;
- (11) Pediatric first aid;
- (12) Pediatric cardiopulmonary resuscitation; and
- (13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

Summary of Non-Compliance Finding:

Verification of completed orientation training was not on file for four providers.

Corrections to be Made:

Verification of completed training is needed.

Corrections Made:

Anticipated Completion Date:
October 06, 2026

Date Completed:

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Brooke Madson

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

August 18, 2026
Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Deb Bigge

Printed Name of DSS Staff



8/11/2026, 3:06:14 PM

Signature of DSS Staff:

August 11, 2026

Date