

Date Issued	August 27, 2026	Status	Closed
Provider Name	Boys & Girls Club of Brookings		
Provider ID	011517176		
Provider Address	1126 Southland Ln, Brookings, SD 57006, USA		
Provider Contact	Erin Blase		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At time of inspection, five staff files are missing required information.

Corrections to be Made:

A child care provider shall maintain a record for each employee that includes all required information as outlined in ARSD 67:42:17:15.

Corrections Made:

Verification received that all staff files are updated with required information.

Anticipated Completion Date:
August 31, 2026

Date Completed:
August 06, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, 13 child files were missing required information.

Corrections to be Made:

A provider shall maintain a record for each child that includes all required information as outlined in ARSD 67:42:17:42.

Corrections Made:

Verification received that all child files have been updated with required information.

Anticipated Completion Date:
August 31, 2026

Date Completed:
August 28, 2026

Compliance Plan Action #3

Administrative Rule:

67:42:17:13

All child care providers, program employees age fourteen and older, and family day care household members age eighteen and older, shall meet federal background check requirements. An individual may not provide care, or work in a child care setting, if the individual's background check reveals:

- (1) A crime that indicates harmful behavior towards children;
- (2) A crime of violence, as defined in SDCL 22-1-2, or in a similar statute from another state;
- (3) A sex crime pursuant to SDCL chapters 22-22 or 22-24A, SDCL 22-22A-3, or similar statutes from another state;

- (4) A felony conviction for domestic abuse, physical assault, battery, kidnapping, or arson;
- (5) Any other felony conviction, within the preceding five years; or
- (6) A substantiated report of child abuse or neglect.

A family day care provider may not provide care in the provider's home, if any household member's background check reveals any item listed in this section.

A background check is required at least once every five years.

Summary of Non-Compliance Finding:

At time of inspection, a provider was working in a classroom and didn't have a cleared background check.

Corrections to be Made:

Prior to employment and working with children, all providers must complete and receive the results of a comprehensive background check

Corrections Made:

The provider was immediately removed from the classroom and will not work in a classroom until the required background check has been completed and the eligibility results are received and approved.

Anticipated Completion Date:

August 28, 2026

Date Completed:

July 21, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Carrie Whitaker

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

August 20, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Ambuer Jaacks

Printed Name of DSS Staff



8/10/2026, 3:22:36 PM

Signature of DSS Staff:

August 10, 2026

Date