

COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION



Date Issued August 25, 2026 Status In Process

Provider Name Our Little Village Learning Center

Provider ID 29897778

Provider Address 90 28th Ave SE, Watertown, SD 57201, USA

Provider Contact Barbara Younger

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Employee files are missing required information as outlined in ARSD 67:42:17:15.

Corrections to be Made:

A child care provider shall maintain a record for each employee that includes required information as outlined in ARSD 67:42:17:15.

Corrections Made:

Anticipated Completion Date:

August 31, 2026

Date Completed:

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

All child files do not contain all required information.

Corrections to be Made:

A provider shall maintain a record for each child that includes all required information outlined in ARSD 67:42:17:42.

Corrections Made:

Anticipated Completion Date:
August 31, 2026

Date Completed:

Compliance Plan Action #3

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

At time of inspection, medication that was no longer needed had not been returned to the parent.

Corrections to be Made:

Medication must be returned to the parent when no longer needed or expired.

Corrections Made:

Verification received that medication no longer being used has been returned to child's parent.

Anticipated Completion Date:

August 25, 2026

Date Completed:

July 05, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Jenn Brist

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

August 25, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Ambuer Jaacks

Printed Name of DSS Staff



8/24/2026, 10:22:02 PM

Signature of DSS Staff:

August 24, 2026

Date