



Corrective Action Plan

Date	July 28, 2026	Status	In Process
Issued			
Provider Name	Unki Takoja OTI Daycare Center		
Provider Type	Child Care		
License #	130289659		
Provider Address	16 Wohpe Lane Eagle Butte, SD 57625		
Provider Contact	Candace Hollow Horn		

The following administrative rules have been found to be out of compliance. A corrective action plan is required to bring the provider into compliance. Continued non-compliance could lead to revocation of your license.

Corrective Action Plan #1

Administrative Rule:

67:42:17:41

A provider shall meet the physical, social, emotional, and cognitive needs of a child, and identify procedures to implement behavior management strategies for use with children in care. Behavior management strategies must offer limits, with positive guidance and direction, to help a child develop self-control and respect for the rights of others, be appropriate to a child's age and developmental level, and include strategies to prevent shaken baby syndrome and abusive head trauma.

A behavior management strategy may not be delegated to an older child or peer. Separation, when used as a strategy, must be within sight or hearing of a provider.

The parent of a child may not, while working at the program, use a prohibited discipline technique to discipline the parent's child.

The following methods of discipline are prohibited:

- (1) Spanking, hitting, pinching, biting, shaking, or inflicting any other physical punishment;
- (2) Verbal abuse, shouting, threats, humiliation, or derogatory or sarcastic remarks about the child or the child's family;
- (3) Restriction of movement or confinement;
- (4) Isolating a child in an adjacent room, hallway, closet, darkened area, or any other area where a child cannot be seen or supervised;
- (5) Punishment for lapses in toilet training;

- (6) Withholding or forcing of meals, snacks, naps, or outdoor time to correct behavior;
- (7) Demanding excessive physical exercise or excessive rest; and
- (8) Placing substances in a child's mouth to cause discomfort such as soap, food, or spices.

A provider who is under investigation for abuse and neglect may not be in a caregiving role, if the department determines there is an imminent safety concern to a child in the provider's care.

Summary of Non-Compliance Finding:

During
a recent investigation, it was determined that two providers used inappropriate discipline with children in care.

Corrective Action:

The Director will review and update the program's behavior management policies, as needed, to ensure they align with child care regulations. Updated policies and behavior management strategies will be reviewed with all providers by **September 1, 2026**. Sanford Children's CHILD Services may assist with the review and development of these policies. Sanford Children's CHILD Services will provide a training session for all providers on effective behavior management techniques titled "Planning Ahead for Good Guidance" by **September 1, 2026**.

The Toddler Room classroom will receive technical assistance from Sanford Children's CHILD Services.

Supporting Evidence:

The updated behavior management policy will be provided to OLA by **September 1, 2026**.

The director will retain all training certificates for the "The Behavior Blueprint" training provided by Sanford Children's Child Services for the Office of Licensing & Accreditation (OLA) for review.

Verification of the dates when Sanford Children's CHILD Services provides technical assistance in the Toddler classroom will be documented for review by OLA.

OLA will conduct monitoring visits for a period of 60 days.

How Maintained:

The director will maintain and enforce the program's written behavior management policy and review it with all new providers during orientation, with all existing providers at least annually, and whenever revisions are made.

The director or designee will conduct periodic observations of provider interactions with children to verify that behavior guidance practices are consistent with licensing requirements. Coaching, retraining, and corrective or disciplinary action will be provided and documented, as needed.

Documentation of staff training, policy acknowledgments, observations, and any corrective actions related to behavior management will be maintained by the program.

Position Responsible:

Expected Completion Date:

Date Completed:

Corrective Action Plan #2

Administrative Rule:

67:42:17:47

A child care provider shall immediately report any suspected abuse or neglect of a child to child protective services, law enforcement, or the States Attorney's office, and cooperate fully in the investigation of any incident.

Summary of Non-Compliance Finding:

During a recent investigation, it was determined that providers failed to report suspected child abuse and neglect occurring at the facility to the appropriate authorities.

Corrective Action:

The Provider and all staff will immediately report any suspicions of child abuse and neglect to Child Protection Services or law enforcement.

The Director will review and update the program's mandatory reporting policies, as needed, to ensure they align with child care regulations and South Dakota Codified Law . Updated policies and mandatory reporting requirements will be reviewed with all providers by **September 1, 2026**. Sanford Children's CHILD Services may assist with the review and development of these policies.

Sanford Children's CHILD Services and the Office of Licensing & Accreditation will conduct a mandatory reporting training session " Mandated Reporting and Protecting Children" for all providers by **October 30, 2026**.

Supporting Evidence:

The updated mandatory reporting policy will be provided to OLA by **September 1, 2026**.

The director will retain all certificates for the "Mandatory Reporting" training provided by Sanford Children's CHILD Services for OLA's review.

OLA will conduct monitoring visits for a period of 60 days.

How Maintained:

The director will maintain and enforce the program's mandatory reporting policy and review it with all new providers

during orientation, with all existing providers at least annually, and whenever revisions are made.

All providers will receive training on mandatory reporting requirements and sign documentation acknowledging they understand their responsibility to immediately report suspected child abuse or neglect to the appropriate authorities. The director will maintain documentation of training, policy acknowledgments, and any coaching, retraining, or corrective actions related to mandatory reporting requirements.

Position Responsible:

Candace Hollow Horn

Expected Completion Date:

October 30, 2026

Date Completed:

SIGNATURES

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Candace Hollow Horn

Provider Name



Signature of Provider

August 19, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Julie Hermansen

Printed Name of DSS Staff



8/4/2026, 1:09:43 PM

Signature of DSS Staff:

August 04, 2026

Date

COMPLETION DETAILS

COMPLETION DATE:

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Printed Name of DSS Staff

Signature of DSS Staff:

Date