

Date Issued	July 31, 2026	Status	In Process
Provider Name	Christi Kotzenmacher		
Provider ID	1358766571		
Provider Address	201 E Chapelwood Dr, Brandon, SD 57005, USA		
Provider Contact	Christi Kotzenmacher		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:36

A provider shall meet the following water safety requirements:

- (1) If an outdoor swimming pool is on the premises, it must be emptied after each use or enclosed with a five-foot fence and a self-closing, latching gate that can be locked while not in use;
- (2) If an indoor swimming pool is on the premises, it must have an access door that restricts entry;
- (3) A child may not play in an area where there is a body of water, unless the provider can see and hear the child, and is close enough to intervene, at all times; and
- (4) A hot tub must be securely covered.

Summary of Non-Compliance Finding:

At the time of the inspection, the outdoor swimming pool was not enclosed on all sides by a fence at least five feet high with a self-closing, self-latching gate that could be locked when the pool was not in use. Although the pool was surrounded by a deck railing, portions of the railing were less than five feet in height, and a temporary fence enclosed a portion of the pool, resulting in the enclosure not meeting licensing requirements.

Corrections to be Made:

The provider will enclose the outdoor swimming pool on all sides with a fence that is at least five feet high and equipped with a self-closing, self-latching gate that can be locked when the pool is not in use.

The provider has requested additional time to complete the installation of the permanent fence and deck railing. Until the project is completed and approved by the Office of Licensing & Accreditation (OLA), the provider will implement the submitted safety and supervision plan to ensure children do not have access to the pool area except when appropriately supervised.

Corrections Made:

Anticipated Completion Date:
September 30, 2026

Date Completed:

Compliance Plan Action #2

Administrative Rule:

67:42:17:40

A pet, while permitted in the presence of children receiving care, must be current with its vaccinations, and have clean and sanitary living areas, at all times.

A pet with a history of aggressive behavior, which poses a risk to the safety of children, must be confined and kept away from children.

Summary of Non-Compliance Finding:

At the time of the inspection, the provider did not have documentation of current vaccination records for their pet.

Corrections to be Made:

Current vaccination records to be obtained and a copy provided to the Office of Licensing and Accreditation.

Corrections Made:

Documentation received on 07-31-2026.

Anticipated Completion Date:

July 31, 2026

Date Completed:

July 31, 2026

Compliance Plan Action #3**Administrative Rule:**

67:42:17:24

Before a child may be admitted to a registered or licensed day care provider, the provider must require the child's parent or guardian to submit a statement, signed by a licensed physician, physician's assistant, certified nurse practitioner, or community health nurse, or an immunization record from the South Dakota Immunization Information System, showing that the child meets the minimum immunization requirements according to 45 C.F.R. § 98.41(a)(1)(i)(A), in effect on September 30, 2016.

The provider shall ensure that immunizations of all children are current.

For children who begin the series late or are more than one month behind in immunizations, the documentation must show progress toward achieving immunization requirements, as determined by a licensed physician, or other licensed practitioner. A grace period may be approved by the department for a child experiencing homelessness or a child in foster care.

A child is exempt from meeting the minimum age-specific immunization levels if:

- (1) The child's parent or guardian has certification from a licensed physician, or other licensed practitioner, stating that the physical condition of the child is such that an immunization would endanger the child's life or health; or
- (2) The child's parent or guardian has signed a written statement that the child is an adherent to a religious doctrine whose teachings are opposed to such immunizations.

If a child becomes ill while at a day care, the provider must separate the child from other children and notify the child's

parents. If any child in the program contracts a communicable disease, the provider must notify the Department of Health. The program provider shall follow the Department of Health's recommendations for addressing a situation involving a communicable disease.

To prevent the spread of an infestation or infectious disease, a program shall provide an individual storage unit or container for each child's personal articles.

Summary of Non-Compliance Finding:

At the time of the inspection, several children did not have current immunization records available in their file.

Corrections to be Made:

Copies of current immunization records to be obtained and placed in the children's record. Copies to be submitted to the Office of Licensing and Accreditation.

Corrections Made:

Copies of current immunization records received on 07-31-2026.

Anticipated Completion Date:
July 31, 2026

Date Completed:
July 31, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, one child did not have required information in their record.

Corrections to be Made:

Required information to be updated and placed in the child's record. Copy of updates to be submitted to the Office of Licensing and Accreditation.

Corrections Made:

Updated documents received on 07-31-2026.

Anticipated Completion Date:

July 31, 2026

Date Completed:

July 31, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Christi Kotzenmacher

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

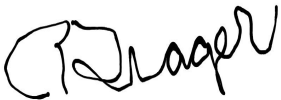
July 31, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff



7/22/2026, 10:22:14 AM

Signature of DSS Staff:

July 22, 2026

Date