COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	July 13, 2026	Status	Closed

Provider Name	PENNY ALEXANDER
Provider ID	010601395
Provider Address	931 N Walts Ave, Sioux Falls, SD 57104, USA
Provider Contact	Penny Alexander

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider's position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

Summary of Non-Compliance Finding:

At the time of the inspection, there was not documentation available for required six annual training hours.

Corrections to be Made:

Documentation of six annual training hours to be submitted to the Office of Licensing and Accreditation.

Corrections Made:

Documentation of training hours received as of 07-21-2026.

Anticipated Completion Date:
July 21, 2026

Date Completed:
July 21, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:43
A provider shall have:

(1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
(2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
(3) A written procedure for communication and reunification with parents; and
(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:
At the time of the inspection, the provider had not completed the required number of emergency drills.

Corrections to be Made:
The provider is complete one of each type of drill and documentation of the dates completed to be submitted to the Office of Licensing and Accreditation.

Corrections Made:
Documentation of drill dates observed on 07-16-2026

Anticipated Completion Date:	**Date Completed:**
July 16, 2026	July 16, 2026

Compliance Plan Action #3

Administrative Rule:
67:42:17:25
All equipment, utensils, kitchenware, dining tables, and food contact surfaces of equipment must be washed, rinsed, and sanitized after each meal. Toys capable of being placed in a child's mouth must be cleaned and sanitized daily, using a solution approved by the department.

All providers, program employees, and children shall wash their hands with soap, before preparing food or beverages, eating, handling food, or feeding a child, and after changing a diaper, using the toilet, helping a child use a toilet, or coming into contact with bodily fluid.

Summary of Non-Compliance Finding:

At the time of the inspection, the provider is not using an approved sanitizer for the toys that the children put in their mouths.

Corrections to be Made:

Approved sanitizer to be used for the toys that children place in their mouths. Documentation to be submitted to the Office of Licensing and Accreditation.

Corrections Made:

Provider observed to be using the approved sanitizer on 07-16-2026.

Anticipated Completion Date:	**Date Completed:**
July 16, 2026	July 16, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:35

Playgrounds for all child care settings must be safe, in good repair, and free of debris, trash, and weeds. Playground equipment must be installed according to the manufacturer's instructions and maintained in good repair.

For a center program, a fence that measures at least four feet high is required around the center's outdoor play space.

For a family day care or school-age program, a fence that measures at least forty-two inches high may be required to separate the outdoor play space, if the department determines a body of water, vehicular traffic, or other hazard poses a risk of injury or death to a child.

Summary of Non-Compliance Finding:

At the time of the inspection, the new swingset is not anchored in to the ground. In addition, it was observed that there were several nails protruding from the wooden play set, posing a possible injury hazard to children in care.

Corrections to be Made:

Swing set to be anchored in to the ground. Nails in wooden playset to no longer be protruding from the play set. Documentation of corrections to be submitted to the Office of Licensing and Accreditation.

Corrections Made:

During a monitoring visit completed on 07-16-26-it was observed that the swingset has been anchored into the ground. In addition, the wood has been replaced on the wooden play set with no nails protruding.

Anticipated Completion Date:	**Date Completed:**
July 13, 2026	July 16, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Penny Alexander

Printed Name of Provider/Agency Contact

6/8/2026, 9:53:00 AM

Signature of Provider/Agency Contact

June 08, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff

6/8/2026, 7:56:15 AM

Signature of DSS Staff:

June 08, 2026

Date