

Date Issued	July 09, 2026	Status	In Process
Provider Name	CENTERVILLE OST PROGRAM		
Provider ID	010501773		
Provider Address	610 Lincoln St, Centerville, SD 57014, USA		
Provider Contact	Elizabeth Peterson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Two fire, two tornado and one lockdown drill were completed in the past year. Two of each drill are to be completed yearly.

Corrections to be Made:

A lockdown drill is to be completed within a month.

Corrections Made:

Verification of a completed lockdown drill was received.

Anticipated Completion Date:
July 09, 2026

Date Completed:
July 09, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Child files are not reviewed/updated annually.

Corrections to be Made:

Families are to be contacted to determine if any updates need to be made to child files within a month and a yearly review needs to be completed thereafter.

Corrections Made:

Anticipated Completion Date:
July 09, 2026

Date Completed:

Compliance Plan Action #3

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-

8A-3 and 26-8A-8; and
(c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Information was needed for four provider files including training information for two providers and background check results for two providers. The provider files are not reviewed/updated annually.

Corrections to be Made:

Required information is to be obtained for the files. The file information needs to be reviewed/updated within the next month for those providers who have been employed for at least a year.

Corrections Made:

Anticipated Completion Date:
July 09, 2026

Date Completed:

Compliance Plan Action #4

Administrative Rule:

67:42:17:11

In a licensed child care or school-age program, a provider's assistant must be at least fourteen years old, may not be left alone with children in care, and may be counted in the staff-child ratio only when the assistant is under the direct supervision of a provider, a program director, or the individual responsible for planning and implementing the program.

A provider's assistant shall demonstrate the ability to provide care that attends to the child's physical growth and development and to the physical, emotional, cognitive, and social needs of the child.

Summary of Non-Compliance Finding:

A provider assistant was not directly supervised at all times during the inspection and was alone with children.

Corrections to be Made:

Provider assistants under age 18 may not be left alone with children and must receive direct supervision from a provider at all times.

Corrections Made:

The regulation requirement was reviewed with the program director during the inspection. The director will assure compliance going forward.

Anticipated Completion Date:
June 09, 2026

Date Completed:
June 09, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Elizabeth Peterson

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

July 09, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Deb Bigge

Printed Name of DSS Staff



6/17/2026, 1:58:03 PM

Signature of DSS Staff:

June 17, 2026

Date