

Date Issued	May 19, 2026	Status	Closed
Provider Name	ST. PETER'S CHILD CARE		
Provider ID	019519800		
Provider Address	318 Main St, Jefferson, SD 57038, USA		
Provider Contact	Erin Hammitt		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

There were several medications kept on site that did not have a current medication authorization form from the parents. Additionally, there was medication that was not provided by the parents. Lastly, there were medications that were not returned to parents once it was no longer needed or expired.

Corrections to be Made:

Before any medication is administered to a child, permission of the parent or guardian must be documented and medication must be provided by the parent and kept in the original container, with the original label. The medication must be returned to the parent when no longer needed or expired.

Corrections Made:

The program obtained a current medication authorization form for all medications kept on site. Additionally, all medication kept on site were provided by the parents in the original container. Lastly, the medications that were no longer needed or expired were returned to parents.

Anticipated Completion Date:
May 29, 2026

Date Completed:
June 22, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:29

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Summary of Non-Compliance Finding:

There was one child in care with a known food allergy that did not have a written care plan.

Corrections to be Made:

A provider shall have a written care plan for each child who has a known food allergy.

Corrections Made:

The program obtained a written care plan for all children in care with a known food allergy.

Anticipated Completion Date:

May 29, 2026

Date Completed:

June 15, 2026

Compliance Plan Action #3

Administrative Rule:

67:42:17:16

The files and records of a provider are confidential. A child's records, photographs, and information about a child or the child's family may not be shared or publicly posted, unless the parent signs a consent form. Nothing in this section prevents licensing specialists, child protective services, or law enforcement from accessing the files and records of a provider or family information.

Summary of Non-Compliance Finding:

The program did not have written permission from parents to share and publish children's photos.

Corrections to be Made:

A child's records, photographs, and information about a child or the child's family may not be shared or publicly posted, unless the parent signs a consent form.

Corrections Made:

The program obtained written permission from parents to share and post children's photos.

Anticipated Completion Date:

June 18, 2026

Date Completed:

June 15, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;

- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

There were 7 provider employee records that did not include all the required information.

Corrections to be Made:

Provider employee records must include all required information outlined in ARSD 67:42:17:15.

Corrections Made:

All provider employee records were updated to include the required information.

Anticipated Completion Date:

June 18, 2026

Date Completed:

July 06, 2026

Compliance Plan Action #5

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

There was one child record that did not have current immunization records and one child record that did not have an emergency contact listed.

Corrections to be Made:

Children's records need to include all the required information outlined in ARSD 67:42:17:42.

Corrections Made:

The child's record was updated to include current immunization records and the other child record was updated to list an emergency contact.

Anticipated Completion Date:
June 18, 2026

Date Completed:
June 15, 2026

Compliance Plan Action #6

Administrative Rule:

67:42:17:17

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

- (1) Prevention and control of infectious diseases;
- (2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
- (3) Administration of medication;
- (4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
- (5) Building and physical premises safety;
- (6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;
- (7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
- (8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
- (9) Precautions in transporting a child, if the program provides transportation;
- (10) Recognition and reporting of child abuse and neglect;
- (11) Pediatric first aid;
- (12) Pediatric cardiopulmonary resuscitation; and
- (13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

Summary of Non-Compliance Finding:

Two providers did not complete orientation training within 90 day after they were hired.

Corrections to be Made:

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training.

Corrections Made:

Both providers completed orientation training and program administration is aware that all providers need to complete and obtain documentation of orientation training within 90 days of a provider's hire date.

Anticipated Completion Date:

June 18, 2026

Date Completed:

June 22, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Erin Hammitt

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

May 19, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff



5/18/2026, 3:26:01 PM

Signature of DSS Staff:

May 18, 2026

Date