COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	June 09, 2026	Status	Closed

Provider Name	Knapp and Play Learning Center
Provider ID	1592614676
Provider Address	401 US-12, Webster, SD 57274, USA
Provider Contact	Michelle Schiley

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

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All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

(1) Prevention and control of infectious diseases;
(2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
(3) Administration of medication;
(4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
(5) Building and physical premises safety;
(6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;
(7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
(8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
(9) Precautions in transporting a child, if the program provides transportation;
(10) Recognition and reporting of child abuse and neglect;
(11) Pediatric first aid;
(12) Pediatric cardiopulmonary resuscitation; and
(13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

Summary of Non-Compliance Finding:

During a complaint investigation conducted by the Office of Licensing & Accreditation, it was determined that a provider was left unsupervised with children in a classroom prior to completing the required Level I Orientation Training.

Corrections to be Made:

All providers must complete the 13 topics of orientation training, including Pediatric CPR certification, within 90 days of hire or before providing care for children without supervision.

Corrections Made:

The orientation training requirements were reviewed with the director. The director acknowledged the requirements and agreed to ensure all newly hired staff complete the required 13 orientation training topics and obtain Pediatric CPR certification within 90 days of employment and before being left alone to supervise children in care. The provider who had not completed the required orientation training is no longer employed by the program.

Anticipated Completion Date:
June 12, 2026

Date Completed:
June 29, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

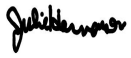
Brook Pies
Printed Name of Provider/Agency Contact

Signature of Provider/Agency Contact

June 09, 2026
Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Julie Hermansen
Printed Name of DSS Staff



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Signature of DSS Staff:

June 09, 2026
Date