

Date Issued	May 14, 2026	Status	Closed
Provider Name	RENBURG ELEMENTARY CLC		
Provider ID	018043140		
Provider Address	47260 258th St, Renner, SD 57055, USA		
Provider Contact	Caitlyn Patten		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, a child's information form did not include an emergency contact other than the child's parent.

Corrections to be Made:

The provider will ensure that an emergency contact other than the child's parent is listed on the child's information form.

Corrections Made:

The child is no longer attending the program.

Anticipated Completion Date:

Date Completed:

Compliance Plan Action #2**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

During the staff file review conducted on May 29, 2026, it was found that two employee records were missing documentation of completed Level I orientation training, and one of those employees was also missing current CPR certification documentation.

Corrections to be Made:

The provider will ensure that documentation verifying completion of orientation training and current CPR certification is obtained and maintained in employee records.

Corrections Made:

Verification of compliance was received.

Anticipated Completion Date:

June 19, 2026

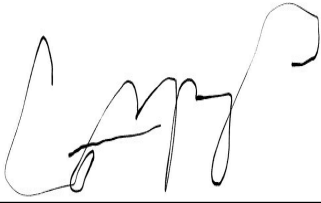
Date Completed:

June 09, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Caitlyn Patten

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

May 14, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Morgan Giraldo

Printed Name of DSS Staff



5/14/2026, 12:53:33 PM

Signature of DSS Staff:

May 14, 2026

Date