

Date Issued	June 02, 2026	Status	Closed
Provider Name	JFK ELEMENTARY CLC		
Provider ID	018043138		
Provider Address	4501 S Holbrook Ave, Sioux Falls, SD 57106, USA		
Provider Contact	Caitlyn Patten		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

At the time of inspection, several medication authorization forms did not include the required administration dates, several EpiPens were not kept in their original containers with the original prescription labels, one medication authorization form referenced a previously attended school and was not current, and one child's EpiPen did not have a corresponding medication authorization form on file.

During the inspection, several children's medications, including an EpiPen had expired and had not yet been returned to parents or guardians.

Corrections to be Made:

The provider will ensure that all medications maintained on-site are current and accompanied by a completed medication authorization form that includes the appropriate program information and administration dates.

The provider will ensure that all expired medications that are still required for a child's care are renewed and replaced promptly, and any expired medications that are no longer needed will be returned to the parent or guardian.

Corrections Made:

Verification was received that all necessary medications are accompanied by authorization forms that specify end dates and that all expired or no longer needed medications have been returned to the parent(s).

Anticipated Completion Date:

June 08, 2026

Date Completed:

May 21, 2026

Compliance Plan Action #2**Administrative Rule:**

67:42:17:47

A child care provider shall immediately report any suspected abuse or neglect of a child to child protective services, law enforcement, or the States Attorney's office, and cooperate fully in the investigation of any incident.

Summary of Non-Compliance Finding:

During the inspection, two providers were unable to identify the appropriate agencies to contact when reporting suspected child abuse or neglect.

Corrections to be Made:

The program will ensure additional training is received and that all providers are knowledgeable regarding their mandatory reporting responsibilities, including the legal requirement to immediately report suspected child abuse or neglect to Child Protective Services, law enforcement, or the State's Attorney's Office.

Corrections Made:

Verification of compliance was received.

Anticipated Completion Date:

June 08, 2026

Date Completed:

May 21, 2026

Compliance Plan Action #3**Administrative Rule:**

67:42:17:29

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Summary of Non-Compliance Finding:

During the inspection, children with known food allergies did not have written allergy care plans developed.

Corrections to be Made:

The provider will ensure that a written allergy care plan is obtained for each child with a known food allergy.

Corrections Made:

Verification of compliance was received.

Anticipated Completion Date:

June 08, 2026

Date Completed:

May 29, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of inspection, the program did not have documentation reflecting the required number of evacuation, shelter-in-place, and lockdown emergency preparedness drills for the previous calendar year.

Corrections to be Made:

The program will conduct an additional tornado drill and one additional lockdown drill, and will maintain an updated emergency drill log reflecting the required annual completion of evacuation, shelter-in-place, and lockdown emergency preparedness drills.

Corrections Made:

Verification of compliance was received.

Anticipated Completion Date:

June 08, 2026

Date Completed:

May 25, 2026

Compliance Plan Action #5

Administrative Rule:

67:42:17:13

All child care providers, program employees age fourteen and older, and family day care household members age eighteen and older, shall meet federal background check requirements. An individual may not provide care, or work in a child care setting, if the individual's background check reveals:

- (1) A crime that indicates harmful behavior towards children;
- (2) A crime of violence, as defined in SDCL 22-1-2, or in a similar statute from another state;

- (3) A sex crime pursuant to SDCL chapters 22-22 or 22-24A, SDCL 22-22A-3, or similar statutes from another state;
- (4) A felony conviction for domestic abuse, physical assault, battery, kidnapping, or arson;
- (5) Any other felony conviction, within the preceding five years; or
- (6) A substantiated report of child abuse or neglect.

A family day care provider may not provide care in the provider's home, if any household member's background check reveals any item listed in this section.

A background check is required at least once every five years.

Summary of Non-Compliance Finding:

During the staff file review completed on May 29, 2026, it was discovered that one employee's file did not include a required five-year background check.

Corrections to be Made:

The provider will ensure that a current background check eligibility letter is obtained for the employee.

Corrections Made:

Verification of compliance was received.

Anticipated Completion Date:

June 19, 2026

Date Completed:

June 17, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Caitlyn Patten

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

June 02, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Morgan Giraldo

Printed Name of DSS Staff



5/19/2026, 10:41:21 AM

Signature of DSS Staff:

May 19, 2026

Date