COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	June 04, 2026	Status	Closed

Provider Name Cozy Corner Daycare
Provider ID 1777316595
Provider Address 405 Broadway Ave, Valley Springs, SD 57068, USA
Provider Contact Daniel Sebit

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42
A provider shall maintain a record for each child that includes:

(1) The child's name and date of birth;
(2) The parent or guardian's name and telephone number;
(3) An emergency contact name and telephone number;
(4) Parental permission for emergency medical treatment;
(5) The names of individuals authorized to pick up the child;
(6) Health information, including any allergies or special needs;
(7) A current immunization record or, for a school-age program, the name of the child's school;
(8) Parental permission for medication;
(9) The child's attendance records;
(10) The date of the child's enrollment; and
(11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Six children records did not have updated immunization records.

Corrections to be Made:

Children records need to include all the required information outlined in ARSD 67:42:17:42.

Corrections Made:

All children records were updated to include current immunization records.

Anticipated Completion Date:	**Date Completed:**
July 03, 2026	June 19, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:15
A child care provider shall maintain a record for each employee that includes:

(1) The employee's name and date of birth;
(2) The dates on which the employee began and ended employment;
(3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
(4) A statement that:

(a) Defines child abuse and neglect;
(b) Sets forth the employee’s responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
(c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

There was one provider employee record that did not have all the required information outlined in ARSD 67:42:17:15.

Corrections to be Made:

Provider employee records need to include all the required information outlined in ARSD 67:42:17:15.

Corrections Made:

The provider employee record was updated to include all the required information outlined in ARSD 67:42:17:15.

Anticipated Completion Date:	**Date Completed:**
July 03, 2026	June 15, 2026

Compliance Plan Action #3

Administrative Rule:

67:42:17:43
A provider shall have:

(1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
(2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
(3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

The program did not have a written emergency preparedness and response plan or proof of current liability insurance.

Corrections to be Made:

A provider shall have a written emergency preparedness and response plan and proof of current liability insurance.

Corrections Made:

The program created a written emergency preparedness and response plan and sent the Office of Licensing and Accreditation proof of current liability insurance.

Anticipated Completion Date:	**Date Completed:**
July 03, 2026	June 05, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:45

The following requirements apply to the transportation of a child:

(1) A parent or guardian shall provide written permission for the transportation of their child;
(2) The vehicle may not carry more people than its passenger capacity, as stated on the label affixed to the vehicle under 49 C.F.R. Parts 567 and 568, in effect on March 9, 2022;
(3) The required staff-child ratio must be maintained when children are being transported;
(4) The driver must be at least eighteen years of age and have a driver license to operate the vehicle being driven;
(5) When a child is being transported in a vehicle other than a bus, the child must be restrained in a car seat, booster seat, or seat belt appropriate for the child's weight and age; and
(6) Proof of liability insurance must be provided to the department, upon request, for any vehicle used for transporting children.

Summary of Non-Compliance Finding:

The program did not have documentation of vehicle liability insurance.

Corrections to be Made:

Proof of liability insurance must be provided to the department, upon request, for any vehicle used for transporting children.

Corrections Made:

The program obtained documentation of vehicle liability insurance.

Anticipated Completion Date:	**Date Completed:**
July 03, 2026	June 08, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Ahmitara Alwal
Printed Name of Provider/Agency Contact

June 04, 2026
Signature of Provider/Agency Contact — Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer
Printed Name of DSS Staff

6/3/2026, 10:34:06 AM
June 03, 2026
Signature of DSS Staff: — Date