

COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION



Date Issued	June 18, 2026	Status	Closed
Provider Name	BALTIC Y-KIDS		
Provider ID	018042979		
Provider Address	1 Bulldog Ave, Baltic, SD 57003, USA		
Provider Contact	Caitlyn Patten		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

During the inspection, documentation of emergency drills was found to be missing one required lockdown drill.

Corrections to be Made:

The provider will ensure an additional lockdown drill is conducted to meet the requirement of completing lockdown procedures twice annually.

Corrections Made:

Verification of compliance received.

Anticipated Completion Date:
June 22, 2026

Date Completed:
June 22, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of inspection, two children's files were missing authorization for emergency medical treatment, and one child's file did not include an emergency contact other than the parent.

Corrections to be Made:

The provider will ensure all required information is obtained for each child's record by June 9, 2026.

Corrections Made:

Verification of compliance was received on June 22, 2026.

Anticipated Completion Date:

June 22, 2026

Date Completed:

June 22, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Caitlyn Patten

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

June 18, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Morgan Giraldo

Printed Name of DSS Staff



5/20/2026, 11:04:12 AM

Signature of DSS Staff:

May 20, 2026

Date