South Dakota Department of Social Services

Strong Families - South Dakota's Foundation and Our Future

Office of Licensing and Accreditation

Accreditation Survey Report
for Substance Use Disorder Treatment Providers

ARSD 67:61

May 6, 2026

Abbott House Inc. – Intensive Outpatient Treatment Program

22 Waterloo Street
Rapid City, SD

Levels of Care:
Intensive Outpatient Treatment

1. Governance	Yes	No	N/A
a. Governmental agency, federally recognized tribe, business corporation, non-profit corporation or limited liability company (0.5 and 1.0 only) (67:61:03:01)	✓		
b. Policy for not denying clients equal access to services (67:61:03:04)	✓		
c. Annual, entity-wide, independent financial audit completed (67:61:04:05)	✓		
d. Business hours posted in prominent place on premises (67:61:04:09)	✓		
e. Board of directors meets at least quarterly and keeps minutes of all meetings (67:61:03:03)	✓		
f. Up-to-date policy and procedure manual (67:61:04:01)	✓		
g. Up-to-date organizational chart (67:61:05:09)	✓		
h. Sentinel event policy (67:61:02:21)	✓		
i. Policy for notifying DSS of changes (67:61:02:20)	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

2. Program Services	Yes	No	N/A
a. Schedule of fees based on client ability to pay (67:61:04:06)	✓		

b. Policy prohibiting client abuse, neglect, and exploitation (67:61:06:03)	✓		
c. Client rights policy (67:61:06:01; 67:61:06:02)	✓		
d. Client grievance policy (67:61:06:04)	✓		
e. Submits accurate statistical data (67:61:04:02)	✓		
f. Discharge policy (67:61:06:07)	✓		
g. Client orientation policy and procedure (67:61:04:07)	✓		
h. Policy for responding to medical emergencies (67:61:04:09)	✓		
i. Electronic or written directory with name address, and phone number of support services (67:61:04:10)	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

3. Personnel	**Yes**	**No**	**N/A**
a. Orientation completed within 10 days of hire with all required components (64:61:05:05)	✓		
b. Office of Inspector General Medicaid exclusion list check (67:61:05:12)	✓		
c. Policy and procedure for supervising employees, volunteers, and interns (67:61:05:06)	✓		
d. Two-step TB test or blood assay test within 2 weeks of hire or 12 months before hire	✓		

(67:61:05:01)

e. Employee TB policies and procedures (67:61:05:01)	✓		
f. Complete employee records; policies to maintain those records (67:61:05:08)	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

4. Case Record Management	**Yes**	**No**	**N/A**
a. Procedures for closing inactive client records for inpatient programs within 3 days and outpatient programs for 30 days [67:61:07:04(1-2)]	✓		
b. Policy for case records to be retained for at least 6 years [67:61:07:04(3)]	✓		
c. Established ongoing compliance review process (67:61:04:03)	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

5. Environmental/Sanitation/Safety/Fire Prevention	**Yes**	**No**	**N/A**
a. Health, safety, sanitation, and disaster plan (67:61:10:01)	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

6. Assessment (67:61:07:05)	Yes	No	N/A
a. Strengths of the client and client's family if appropriate; identification of resources within the family	✓		
b. Presenting problems or issues	✓		
c. Identification of readiness for change in problem areas	✓		
d. Current substance use and relevant treatment history, including mental health history and treatment, gambling treatment, psychiatric hospital admissions, medications, relapse history, potential for relapse, physical illness, and hospitalization	✓		
e. Relevant family history, including family relationship dynamics and family psychiatric and substance use history	✓		
f. Family and relationship issues along with social needs	✓		
g. Educational history and needs	✓		
h. Legal issues	✓		
i. Living environment or housing	✓		
j. Safety needs and risks with regard to physical acting out, health conditions, acute intoxication, or risk of withdrawal	✓		
k. Past or current indications of trauma, domestic violence, or both if applicable	✓		
l. Vocational and financial history and needs	✓		

m. Behavioral observations or mental status	✓		
n. Formulation of a diagnosis	✓		
o. Eligibility determination	✓		
p. Clinician's signature, credentials, and date	✓		
q. Clinical supervisor's signature, credentials, and date	✓		
r. Completed within 30 days	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

7. Treatment Plan (67:61:07:06)	**Yes**	**No**	**N/A**
a. Statement of specific client problems to be addressed during treatment, with supporting evidence	✓		
b. Diagnostic statement and statement of short and long-term goals	✓		
c. Measurable objective or methods leading to the completion of short-term goals including time frames for the anticipated dates of completion of each objective; include interventions that match the client's readiness to change	✓		
d. Statement identifying staff member responsible for facilitating treatment methods	✓		
e. Signed and dated by addiction counselor or addiction counselor trainee, and credentials	✓		

f.	Evidence of the client's meaningful involvement in formulating the plan	✓		
g.	Completed within:			
	i. Ten calendar days (2.1, 2.5, 3.1, 3.7)	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

8. Progress Notes (67:61:07:08)		**Yes**	**No**	**N/A**
a.	Minimum of one progress note weekly which substantiates all services provided and summarizes significant events occurring throughout the treatment process	✓		
b.	Information identifying the client receiving services – name, unique ID number, service activity code, title describing the service, or both, date, time met, units of service, and length of session	✓		
c.	Brief assessment of the client's functioning	✓		
d.	Description of what occurred during the session, including action taken or plan to address unresolved issues	✓		
e.	Brief description of what client and provider plan to work on during the next session	✓		
f.	Signature and credentials of staff providing the services	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

9. Continued Service Criteria (67:61:07:07)	Yes	No	N/A
a. Client meets continued service criteria, and is documented every:			
i. Fourteen calendar days (0.5, 2.1, 2.5, 3.7)	✓		
b. Progress and reasons for retaining the client at the present level of care	✓		
c. An individualized plan of action that addresses the reasons for retaining the individual in the present level of care	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

10. Transfer or Discharge Summary (67:61:07:10)	Yes	No	N/A
a. Completed by an addiction counselor or addiction counselor trainee within five working days after discharge, regardless of the reason for discharge	✓		
b. Summary of the client's problems, course of treatment, and progress toward planned goals and objectives identified in the treatment plan	✓		
c. When a client prematurely discontinues services, reasonable attempts are made and documented by the agency to re-engage the client into services, if appropriate	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section. It is recommended that, when a client transfers between levels of care, a Transfer Summary provides more thorough treatment history and progress to preclude the need for another assessment upon entering that new level of care.

11. Tuberculin Screening Requirement (67:61:07:12)	**Yes**	**No**	**N/A**
a. A tuberculin screening for the absence or presence of symptoms shall be conducted for each new client within 24 hours of onset of services	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

12. Intensity of Services	**Yes**	**No**	**N/A**
a. The intensive outpatient program provides counseling at least two times per week. Each adult should be provided with at least 9 hours of services. Adolescents shall be provided at least 6 hours of services.	✓		

Comments:

Abbott House Intensive Outpatient Treatment Program meets all the applicable standards in this section.

13. Signatures

	Three Year Accreditation (100%-90%)
	Two Year Accreditation (89.9% - 70%)
	Probation (69.9% and below)
X	One Year Provisional Accreditation (70% and above)

_____May 6, 2026_____
Date of Site Visit

_____Muriel Nelson_____ _____May 20, 2026_____
Program Manager Date