



**Summary of Non-Compliance Finding:**

During the annual inspection conducted by the Office of Licensing and Accreditation on March 11, 2026, it was identified that one employee did not have documentation of Level I orientation training within 90 days of employment. To date, verification of the required orientation training has not been provided.

**Corrective Action:**

The employee will complete Level I Orientation training, and documentation of completion will be obtained and maintained in the employee's record.

**Supporting Evidence:**

Verification that the employee has completed Level I Orientation training will be submitted to the Office of Licensing & Accreditation **by May 29, 2026.**

**How Maintained:**

The provider will submit a written plan outlining routine file audits to ensure that new employees complete Level I Orientation within 90 days of employment and prior to being left alone with children.

**Position Responsible:**  
Keisha Kenner, Director

**Expected Completion Date:**  
May 29, 2026

**Date Completed:**

**Corrective Action Plan #2**

**Administrative Rule:**

67:42:17:46

A provider shall complete pediatric first aid training every five years and maintain documentation of the training. A provider must be certified in pediatric cardiopulmonary resuscitation. The certification must include a hands-on skills test.

A provider shall work under supervision until the provider has completed the training required by this section. The supervisor shall have completed their pediatric first aid training and be certified in pediatric cardiopulmonary resuscitation.

**Summary of Non-Compliance Finding:**

During the annual inspection conducted by the Office of Licensing and Accreditation on March 11, 2026, it was identified that several providers did not have documentation of current Pediatric Cardiopulmonary Resuscitation (CPR) certification on file. To date, verification of current CPR certification has not been provided for three providers.

**Corrective Action:**

Documentation verifying completion of the required Pediatric Cardiopulmonary Resuscitation (CPR) certification,

including a hands-on skills assessment, must be obtained and maintained for each provider.

**Supporting Evidence:**

To verify compliance with Pediatric CPR certification requirements, the program will submit copies of current Pediatric CPR certification documentation for the three identified providers to the Office of Licensing and Accreditation **by May 29, 2026.**

**How Maintained:**

Provider files will be reviewed quarterly to ensure the required Pediatric CPR certification remains current for all providers.

**Position Responsible:**  
Keisha Kenner, Director

**Expected Completion Date:**  
May 29, 2026

**Date Completed:**

**SIGNATURES**

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Keisha Kenner  
\_\_\_\_\_  
Provider Name



\_\_\_\_\_  
Signature of Provider

\_\_\_\_\_  
June 03, 2026

\_\_\_\_\_  
Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Morgan Giraldo  
\_\_\_\_\_  
Printed Name of DSS Staff



6/3/2026, 3:26:39 PM

May 04, 2026

Signature of DSS Staff:

Date

**COMPLETION DETAILS**

**COMPLETION DATE:**

**The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.**

Printed Name of DSS Staff

Signature of DSS Staff:

Date