

Date Issued	April 08, 2026	Status	Closed
Provider Name	CREATIVE KIDS		
Provider ID	016599380		
Provider Address	4605 Easy St, Rapid City, SD 57702, USA		
Provider Contact	Jennifer Shacklett		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

- One child record is missing emergency contact name and phone number other than the parent listed.
- One child record is missing parental permission for emergency medical treatment.
- Two child records are missing names of individuals authorized to pick up child.

Corrections to be Made:

- Program will collect emergency contact name and phone number, other than the parent, and submit to the Office of Licensing & Accreditation.
- Program will collect parental permission for emergency medical treatment and submit to the Office of Licensing & Accreditation.
- Program will collect names of individuals authorized to pick up child for both child records and submit to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted all missing child record documents to the Office of Licensing & Accreditation.

Anticipated Completion Date:

April 27, 2026

Date Completed:

May 28, 2026

Compliance Plan Action #2**Administrative Rule:**

67:42:17:24

Before a child may be admitted to a registered or licensed day care provider, the provider must require the child's parent or guardian to submit a statement, signed by a licensed physician, physician's assistant, certified nurse practitioner, or community health nurse, or an immunization record from the South Dakota Immunization Information System, showing that the child meets the minimum immunization requirements according to 45 C.F.R. § 98.41(a)(1)(i)(A), in effect on September 30, 2016.

The provider shall ensure that immunizations of all children are current.

For children who begin the series late or are more than one month behind in immunizations, the documentation must show progress toward achieving immunization requirements, as determined by a licensed physician, or other licensed practitioner. A grace period may be approved by the department for a child experiencing homelessness or a child in foster care.

A child is exempt from meeting the minimum age-specific immunization levels if:

- (1) The child's parent or guardian has certification from a licensed physician, or other licensed practitioner, stating that the physical condition of the child is such that an immunization would endanger the child's life or health; or
- (2) The child's parent or guardian has signed a written statement that the child is an adherent to a religious doctrine whose teachings are opposed to such immunizations.

If a child becomes ill while at a day care, the provider must separate the child from other children and notify the child's parents. If any child in the program contracts a communicable disease, the provider must notify the Department of Health. The program provider shall follow the Department of Health's recommendations for addressing a situation involving a communicable disease.

To prevent the spread of an infestation or infectious disease, a program shall provide an individual storage unit or container for each child's personal articles.

Summary of Non-Compliance Finding:

Program has seven child records missing current immunizations.

Corrections to be Made:

Program will need to obtain missing immunizations for all seven child records and submit to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted the missing immunizations for all seven child records to the Office of Licensing & Accreditation.

Anticipated Completion Date:
April 27, 2026

Date Completed:
April 24, 2026

Compliance Plan Action #3**Administrative Rule:**

67:42:17:46

A provider shall complete pediatric first aid training every five years and maintain documentation of the training. A provider must be certified in pediatric cardiopulmonary resuscitation. The certification must include a hands-on skills test.

A provider shall work under supervision until the provider has completed the training required by this section. The supervisor shall have completed their pediatric first aid training and be certified in pediatric cardiopulmonary resuscitation.

Summary of Non-Compliance Finding:

- One provider did not have documentation of pediatric cardiopulmonary resuscitation certification during the inspection.
- One provider has an expired pediatric cardiopulmonary resuscitation certification.

Corrections to be Made:

Both providers will submit documentation of current pediatric cardiopulmonary resuscitation certification to the Office of Licensing & Accreditation.

Corrections Made:

One provider submitted current pediatric cardiopulmonary resuscitation certification and the program notified the Office of Licensing & Accreditation that the other provider is no longer employed at the child care program.

Anticipated Completion Date:
April 27, 2026

Date Completed:
May 14, 2026

Compliance Plan Action #4**Administrative Rule:**

67:42:17:17

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

- (1) Prevention and control of infectious diseases;
- (2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
- (3) Administration of medication;
- (4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
- (5) Building and physical premises safety;
- (6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;

- (7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
- (8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
- (9) Precautions in transporting a child, if the program provides transportation;
- (10) Recognition and reporting of child abuse and neglect;
- (11) Pediatric first aid;
- (12) Pediatric cardiopulmonary resuscitation; and
- (13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

Summary of Non-Compliance Finding:

Two provider records are missing certificates of completion for the orientation training.

Corrections to be Made:

Program will submit orientation training certificates for both providers to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted orientation training certificates for one provider and notified the Office of Licensing & Accreditation that the other provider no longer is employed at the program.

Anticipated Completion Date:
April 27, 2026

Date Completed:
May 28, 2026

Compliance Plan Action #5

Administrative Rule:

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider's position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

Summary of Non-Compliance Finding:

Five providers are missing the required ten hours of annual training.

Corrections to be Made:

Program will need all five providers to make up the required ten hours of annual training and submit verification to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted the required ten hours of annual training for three providers and notified the Office of Licensing & Accreditation the other two providers are no longer employed with the program.

Anticipated Completion Date:

April 27, 2026

Date Completed:

May 28, 2026

Compliance Plan Action #6**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Program has four staff records missing a signed Acknowledgment Statement for Child Abuse & Neglect.

Corrections to be Made:

Program will need all four providers to sign the Acknowledgment Statement for Child Abuse & Neglect and submit to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted the signed Acknowledgment Statement for Child Abuse & Neglect for the four providers to the Office of Licensing & Accreditation.

Anticipated Completion Date:
April 27, 2026

Date Completed:
April 24, 2026

Compliance Plan Action #7

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

- Program was missing documentation for two fire drills, two lock-downs and two shelter-in-place emergency preparedness drills.
- Program did not have documentation of current liability and vehicle insurance on file during the inspection.

Corrections to be Made:

- Program will submit documentation for two fire drills, two lock-downs and two shelter-in-place emergency preparedness drills to the Office of Licensing & Accreditation.
- Program will submit documentation of current liability and vehicle insurance to the Office of Licensing & Accreditation.

Corrections Made:

- Program submitted documentation for two fire drills, two lock-downs and two shelter-in-place emergency preparedness drills to the Office of Licensing & Accreditation.
- Program submitted documentation of current liability and vehicle insurance to the Office of Licensing & Accreditation.

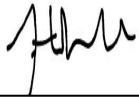
Anticipated Completion Date:
April 27, 2026

Date Completed:
May 28, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Fontana Kurth

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

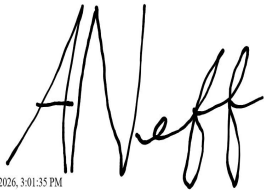
April 08, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Andrea Neff

Printed Name of DSS Staff


3/31/2026, 3:01:35 PM

Signature of DSS Staff:

March 31, 2026

Date