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Date Issued	May 27, 2026	Status	In Process
Provider Name	<u>Kayleen Ernster</u>		
Provider ID	<u>019517773</u>		
Provider Address	<u>1303 Burleigh St, Yankton, SD 57078, USA</u>		
Provider Contact	<u>KAYLEEN ERNSTER</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (a) Defines child abuse and neglect;
  - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

The provider did not have documentation of six hours of training completed in 2025. CPR training had been included in the training hours, but CPR renewal training hours cannot be counted for the annual training requirements.

**Corrections to be Made:**

Three hours of training are to be completed within a month.

**Corrections Made:**

**Anticipated Completion Date:**  
June 01, 2026

**Date Completed:**

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Kayleen M Ernster

Printed Name of Provider/Agency Contact

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Signature of Provider/Agency Contact

May 27, 2026

Date

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The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Deb Bigge

Printed Name of DSS Staff

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Signature of DSS Staff:

Date

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5/5/2026, 7:17:37 AM