

A child care provider shall immediately report any suspected abuse or neglect of a child to child protective services, law enforcement, or the States Attorney's office, and cooperate fully in the investigation of any incident.

Summary of Non-Compliance Finding:

During the inspection, a staff member demonstrated a lack of knowledge regarding their responsibilities as a mandated reporter of child abuse and neglect and was unable to identify the appropriate agency to contact, and stated that they would report suspected abuse or neglect only to their director.

Corrections to be Made:

The provider will ensure the staff member receives additional training and is able to demonstrate knowledge of their mandated reporting responsibilities.

Corrections Made:

Verification of compliance was received.

Anticipated Completion Date:
May 27, 2026

Date Completed:
May 08, 2026

Compliance Plan Action #3

Administrative Rule:

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A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

During the inspection, a staff member was not knowledgeable about the lockdown procedure.

At the time of the inspection, current documentation of general liability insurance was not available.

Corrections to be Made:

The provider will ensure the employee receives additional training to demonstrate knowledge of the lockdown procedure.

The provider will ensure current documentation of general liability insurance is obtained and maintained on site.

Corrections Made:

Verification that the employee received additional training and demonstrated knowledge of the lockdown procedure was received on May 8, 2026.

Verification of the liability insurance was submitted on May 19, 2026.

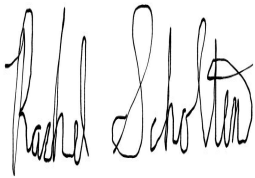
Anticipated Completion Date:
May 27, 2026

Date Completed:
May 19, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Rachel Scholten

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

May 08, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Morgan Giraldo

Printed Name of DSS Staff



Signature of DSS Staff:

May 07, 2026

Date

5/7/2026, 3:31:06 PM