

Date Issued	April 01, 2026	Status	Closed
Provider Name	<u>LIL' BUG'S LEARNING CENTER</u>		
Provider ID	<u>018042957</u>		
Provider Address	<u>501 W 4th St, Dell Rapids, SD 57022, USA</u>		
Provider Contact	<u>Heidi Anderson</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

**Summary of Non-Compliance Finding:**

At the time of inspection, the documentation for one lockdown drill was missing.

**Corrections to be Made:**

The provider will conduct and document a lockdown drill.

**Corrections Made:**

Verification of compliance was submitted.

**Anticipated Completion Date:**  
April 21, 2026

**Date Completed:**  
May 18, 2026

## Compliance Plan Action #2

### **Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

### **Summary of Non-Compliance Finding:**

During inspection, one child did not have current immunizations available.

### **Corrections to be Made:**

The provider will ensure that documentation of the child's current immunizations is obtained.

### **Corrections Made:**

Verification of compliance was received.

**Anticipated Completion Date:**

April 21, 2026

**Date Completed:**

April 21, 2026

## Compliance Plan Action #3

### **Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (a) Defines child abuse and neglect;

- (b) Sets forth the employee’s responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

At the time of inspection, several employees lacked current CPR certification and required annual training hours; four employee files were missing signed child abuse and neglect statements, and two employees lacked documentation of completed orientation training.

**Corrections to be Made:**

The provider will ensure that all required documentation for each employee is obtained and maintained in their file.

**Corrections Made:**

Verification of compliance was received.

**Anticipated Completion Date:**

April 21, 2026

**Date Completed:**

May 18, 2026

**Compliance Plan Action #4**

**Administrative Rule:**

67:42:17:17

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

- (1) Prevention and control of infectious diseases;
- (2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
- (3) Administration of medication;
- (4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
- (5) Building and physical premises safety;
- (6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;
- (7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
- (8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
- (9) Precautions in transporting a child, if the program provides transportation;
- (10) Recognition and reporting of child abuse and neglect;
- (11) Pediatric first aid;
- (12) Pediatric cardiopulmonary resuscitation; and
- (13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

**Summary of Non-Compliance Finding:**

During inspection, one employee did not complete Level I Orientation training within 90 days of employment.

**Corrections to be Made:**

The provider will ensure all employees complete orientation training within 90 days of hire.

**Corrections Made:**

The provider submitted documentation verifying completion of orientation training for current employees and will continue to obtain and maintain required training for all new employees within 90 days of hire.

**Anticipated Completion Date:**  
April 21, 2026

**Date Completed:**  
April 21, 2026

**Compliance Plan Action #5**

**Administrative Rule:**

67:42:17:13

All child care providers, program employees age fourteen and older, and family day care household members age eighteen and older, shall meet federal background check requirements. An individual may not provide care, or work in a child care setting, if the individual's background check reveals:

- (1) A crime that indicates harmful behavior towards children;
- (2) A crime of violence, as defined in SDCL 22-1-2, or in a similar statute from another state;
- (3) A sex crime pursuant to SDCL chapters 22-22 or 22-24A, SDCL 22-22A-3, or similar statutes from another state;
- (4) A felony conviction for domestic abuse, physical assault, battery, kidnapping, or arson;
- (5) Any other felony conviction, within the preceding five years; or
- (6) A substantiated report of child abuse or neglect.

A family day care provider may not provide care in the provider's home, if any household member's background check reveals any item listed in this section.

A background check is required at least once every five years.

**Summary of Non-Compliance Finding:**

At the time of inspection, an employee was overdue for the required five-year background check.

**Corrections to be Made:**

The provider will obtain a current background check eligibility letter for the employee.

**Corrections Made:**

Verification of compliance was received.

**Anticipated Completion Date:**  
April 21, 2026

**Date Completed:**  
May 18, 2026

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Heidi Anderson

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

April 01, 2026

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Morgan Giraldo

Printed Name of DSS Staff



Signature of DSS Staff:

March 31, 2026

Date