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Date Issued	May 11, 2026	Status	In Process
Provider Name	<u>Once Upon a Time</u>		
Provider ID	<u>1418844438</u>		
Provider Address	<u>100 E Cedar St, Brandon, SD 57005, USA</u>		
Provider Contact	<u>Jami Anderson</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:26

A nap mat, blanket, or other sleep surface, other than the floor, for children over one year of age must be available for each child during nap time.

A sleep surface must be maintained in good repair.

A provider shall follow the safe sleep practices contained in **Caring for Our Children: National Health and Safety Performance Standards, 4th Edition**, for infants under the age of one.

**Summary of Non-Compliance Finding:**

During a complaint investigation conducted by the Office of Licensing & Accreditation, it was determined that a provider did not move an infant under one year of age to an approved sleep surface, such as a crib or pack-n-play, after the child fell asleep in a swing.

**Corrections to be Made:**

A provider shall follow the safe sleep practices contained in Caring for Our Children: National Health and Safety Performance Standards, 4th Edition, for infants under the age of one, which includes immediately moving an infant to a firm, flat surface in the event they fall asleep in a swing.

**Corrections Made:**

- The director met with all classroom providers on April 28th, 2026 to review the program’s policies and provide mentoring to ensure that safe sleep practices are followed at all times.
- All providers completed additional Safe Sleep training by May, 11, 2026.
- The program updated their safe sleep practices in their parent handbook and staff handbook, which was reviewed with both parents and staff.

**Anticipated Completion Date:**  
June 30, 2026

**Date Completed:**

**Compliance Plan Action #2**

**Administrative Rule:**

67:42:17:31

An infant shall be fed according to the infant's schedule. The provider shall hold the infant's bottle when feeding the infant. The provider may not feed an infant by propping up the infant's bottle.

Food, including breast milk and formula, must be properly stored, kept at the proper temperature, and protected from potential contamination according to the preparing, feeding, and storing standards contained in **Caring for Our Children: National Health and Safety Performance Standards, 4th Edition**.

**Summary of Non-Compliance Finding:**

During a complaint investigation conducted by the Office of Licensing & Accreditation (OLA), it was determined that on two separate occasions, a provider did not follow the infant’s feeding schedule.

**Corrections to be Made:**

Infants shall be fed according to the infant's feeding schedule.

**Corrections Made:**

- The director met with all classroom providers on April 28th, 2026 to review the program’s policies and provide mentoring to ensure that proper infant feeding practices are followed at all times.
- All providers read and signed the *Ten Steps to Breastfeeding Friendly Child Care Programs* resource document by May 11th, 2026.

**Anticipated Completion Date:**  
June 30, 2026

**Date Completed:**

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Kathryn Mead

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

May 11, 2026

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Brooke Flemmer

Printed Name of DSS Staff

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5/8/2026, 1:52:52 PM

Signature of DSS Staff:

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May 08, 2026

Date

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