

Date Issued	May 14, 2026	Status	Closed
Provider Name	St. Martin's Lutheran School Early Learning Center		
Provider ID	011516936		
Provider Address	1200 2nd St NE, Watertown, SD 57201, USA		
Provider Contact	Emily Riegsecker		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider's position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

Summary of Non-Compliance Finding:

At time of inspection, two provider files were missing documentation of annual training.

Corrections to be Made:

Annual training certificates for the two providers must be maintained in the providers' records, and verification must be submitted to the Office of Licensing & Accreditation.

Corrections Made:

Certificates were received verifying that the files have been updated with annual training documentation.

Anticipated Completion Date:
May 15, 2026

Date Completed:
May 14, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

The program practiced the required two annual fire drills and shelter-in-place drills but completed only one lockdown drill during the previous calendar year.

Corrections to be Made:

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year.

Corrections Made:

Verification received that program completed a practice drill for lock down procedures to comply with this inspection.

Anticipated Completion Date:

May 14, 2026

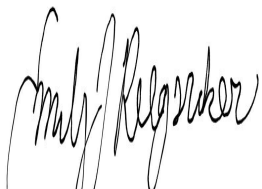
Date Completed:

April 24, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Emily Riegsecker

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

April 24, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

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Printed Name of DSS Staff



4/23/2026, 3:31:30 PM

Signature of DSS Staff:

April 23, 2026

Date