

Date Issued	May 14, 2026	Status	Closed
Provider Name	MILACEK, BRENDA		
Provider ID	016519721		
Provider Address	4702 Teak Dr, Rapid City, SD 57703, USA		
Provider Contact	BRENDA MILACEK		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

One child in care was missing an immunization record.

Corrections to be Made:

The provider must obtain the missing immunization record and send verification to the Office of Licensing and Accreditation.

Corrections Made:

The program provided a copy of the missing immunization to the Office of Licensing and Accreditation.

Anticipated Completion Date:
May 22, 2026

Date Completed:
May 14, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:44

All toxic or hazardous substances must be:

- (1) Inaccessible to children;
- (2) Used according to manufacturer's instructions;
- (3) Stored in the original or other labeled container; and
- (4) Disposed of according to manufacturer recommendations.

Bio-contaminants must be handled and disposed of properly.

Soiled diapers must be changed promptly, in a designated area, on a non-porous surface. The diaper changing area must be clean and disinfected with a sanitizing solution approved by the department. Soiled diapers must be kept in a leakproof, nonabsorbent container that is covered with a tight-fitting lid.

Summary of Non-Compliance Finding:

Bleach and cleaning supplies were accessible to children.

Corrections to be Made:

Laundry room needs to be locked or bleach needs to be moved. Cabinet door under kitchen sink needs to be locked or chemicals must be moved. Verification of completion must be submitted to the Office of Licensing and Accreditation.

Corrections Made:

Provider sent a statement saying that the bleach had been moved and was inaccessible to children and the laundry door was locked.

Anticipated Completion Date:

May 22, 2026

Date Completed:

May 14, 2026

Compliance Plan Action #3

Administrative Rule:

67:42:17:39

For family day care providers, unused electrical outlets must have an outlet plug cover, have a tamper-resistant cover, or be made inaccessible to a child.

For center and school-age programs, unused electrical outlets must have a self-closing outlet cover or tamper-resistant cover.

Summary of Non-Compliance Finding:

Some electrical outlets did not have an outlet plug cover.

Corrections to be Made:

All electrical outlets that children have access to must have an outlet plug cover. Verification of completion must be submitted to the Office of Licensing and Accreditation.

Corrections Made:

The provider emailed a statement to the Office of Licensing and Accreditation that all electrical outlets have an outlet plug cover and inaccessible to children.

Anticipated Completion Date:
May 22, 2026

Date Completed:
May 14, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:40

A pet, while permitted in the presence of children receiving care, must be current with its vaccinations, and have clean and sanitary living areas, at all times.

A pet with a history of aggressive behavior, which poses a risk to the safety of children, must be confined and kept away from children.

Summary of Non-Compliance Finding:

There was dog feces on a pee pad in the home.

Corrections to be Made:

The pet living area must be maintained in a clean and sanitary condition. Verification that the provider understands the requirements and that the area has been cleaned must be submitted to the Office of Licensing & Accreditation.

Corrections Made:

The provider send a statement to the Office of Licensing and Accreditation stating that she understands the pet living area must be clean and sanitary.

Anticipated Completion Date:
May 29, 2026

Date Completed:
May 14, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Brenda Milacck

Printed Name of Provider/Agency Contact



May 13, 2026

Signature of Provider/Agency Contact

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Tina Uecker

Printed Name of DSS Staff



5/5/2026 11:59:20 AM

Signature of DSS Staff:

May 05, 2026

Date