

Date Issued March 31, 2026 Status Closed

Provider Name DISCOVERY LEARNING CENTER

Provider ID 018042494

Provider Address 3314 S Valley View Rd, Sioux Falls, SD 57106, USA

Provider Contact Mele Mafi

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

There were 4 employee records that did not have all the required information outlined in ARSD 67:42:17:15.

Corrections to be Made:

Provider employee records should include all required information outlined in ARSD 67:42:17:15.

Corrections Made:

All employee records were updated to include the required information outlined in ARSD 67:42:17:15.

Anticipated Completion Date:

Date Completed:

Compliance Plan Action #2**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Three children records did not include updated immunization records.

Corrections to be Made:

All children records need to include the required information outlined in 67:42:17:42.

Corrections Made:

The three children records were updated to include current immunization records.

Anticipated Completion Date:

April 10, 2026

Date Completed:

April 07, 2026

Compliance Plan Action #3**Administrative Rule:**

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, there were medications not being administered and expired medications that were not returned to the child's parent.

Corrections to be Made:

Children's medication must be returned to the parent when no longer needed or expired.

Corrections Made:

All medications not being administered or that were expired were disposed of or returned to the child's parent.

Anticipated Completion Date:
April 10, 2026

Date Completed:
March 30, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:29

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Summary of Non-Compliance Finding:

The program did not have a written care plan for a child in care with a known food allergy. Another allergy written care plan needed to be updated by parents.

Corrections to be Made:

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Corrections Made:

The program obtained and updated all written care plans for child in care with a known food allergy.

Anticipated Completion Date:
April 10, 2026

Date Completed:
March 30, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Mele Mafi

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 31, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff



3/23/2026, 1:26:04 PM

Signature of DSS Staff:

March 23, 2026

Date