

Date Issued April 17, 2026 Status Closed

Provider Name TINY TOES ADVENTURE CENTER LLC

Provider ID 011517598

Provider Address 165 Airport Ave Suite B, Brookings, SD 57006, USA

Provider Contact Linea Dahl

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At time of inspection, 8 staff files were missing required information.

Corrections to be Made:

A child care provider shall maintain a record for each employee that includes all required information as outlined in ARSD 67:42:17:15.

Corrections Made:

Verifications received that all provider files are updated with required information.

Anticipated Completion Date:
April 17, 2026

Date Completed:
May 05, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, 9 child files were missing required information.

Corrections to be Made:

A provider shall maintain a record for each child that includes all required information as outlined in ARSD 67:42:17:42.

Corrections Made:

Verifications received that all child files are updated with required information.

Anticipated Completion Date:
April 17, 2026

Date Completed:
May 05, 2026

Compliance Plan Action #3

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, provider didn't have documentation of the dates the evacuation, shelter-in-place, and lock-down drills were practiced.

Corrections to be Made:

Provider must submit documentation of when the required drills were practiced in previous calendar year.

Corrections Made:

Verification was received documenting the dates on which the required drills were completed during the previous calendar year.

Anticipated Completion Date:

April 17, 2026

Date Completed:

April 09, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:21

A center or school-age program must maintain the following ratios:

- (1) Five children to one staff for children up to three years of age;
- (2) Ten children to one staff for children three through four years; and
- (3) Fifteen children to one staff for children five years and over.

Children of program employees must be included in determining the children to staff ratio.

Summary of Non-Compliance Finding:

At the time of this inspection, the program was found to be out of compliance with staff-to-child ratio requirements due to an unexpected staff departure.

Corrections to be Made:

A center must maintain required ratios as outlined in ARSD 67:42:17:21.

Corrections Made:

The program director contacted additional staff for assistance, and the program was back within required staff-to-child ratio prior to the conclusion of the inspection.

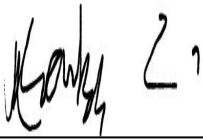
Anticipated Completion Date:
April 17, 2026

Date Completed:
March 18, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Kaitlyn Zmuda

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

April 17, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Ambuer Jaacks

Printed Name of DSS Staff



3/24/2026, 4:53:27 PM

Signature of DSS Staff:

March 24, 2026

Date