

Date Issued	March 28, 2026	Status	In Process
Provider Name	<u>LITTLE FOLKS HOME</u>		
Provider ID	<u>014512617</u>		
Provider Address	<u>106 Braddock St, Armour, SD 57313, USA</u>		
Provider Contact	<u>Katelyn Koster</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

**Summary of Non-Compliance Finding:**

Documentation of two fire drills, two tornado drills, and one lockdown drill was on file.

**Corrections to be Made:**

Two of each drill must be completed yearly; a lockdown drill is to be completed within the next month.

**Corrections Made:**

**Anticipated Completion Date:**

April 25, 2026

**Date Completed:**

### Compliance Plan Action #2

**Administrative Rule:**

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

**Summary of Non-Compliance Finding:**

Medication that was no longer needed had not been returned to the parent.

**Corrections to be Made:**

Medication must be returned to the parent when no longer needed.

**Corrections Made:**

Verification was received that the medications not needed at the program were returned to the parents.

**Anticipated Completion Date:**  
April 01, 2026

**Date Completed:**  
March 26, 2026

**Compliance Plan Action #3**

**Administrative Rule:**

67:42:17:17

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

- (1) Prevention and control of infectious diseases;
- (2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
- (3) Administration of medication;
- (4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
- (5) Building and physical premises safety;
- (6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;
- (7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
- (8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
- (9) Precautions in transporting a child, if the program provides transportation;
- (10) Recognition and reporting of child abuse and neglect;
- (11) Pediatric first aid;
- (12) Pediatric cardiopulmonary resuscitation; and
- (13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

**Summary of Non-Compliance Finding:**

Four employees did not complete orientation training within 90 days of hire.

**Corrections to be Made:**

All orientation training topics must be completed within 90 days of hire.

**Corrections Made:**

All employees have since completed all required orientation training topics.

**Anticipated Completion Date:**  
March 25, 2026

**Date Completed:**  
March 25, 2026

**Compliance Plan Action #4**

**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (a) Defines child abuse and neglect;
  - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

Information was needed for six provider files including 2025 training information for three providers, a signed child abuse and neglect acknowledgement statement for one provider, and a date of birth for two providers.

**Corrections to be Made:**

Required information is to be obtained for the files.

**Corrections Made:**

**Anticipated Completion Date:**  
April 25, 2026

**Date Completed:**

**Compliance Plan Action #5**

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

Information was needed for eight child records including updated immunization records needed for three children, immunizations to be completed for four children, and signed permission for emergency care for one child.

**Corrections to be Made:**

Required information is to be obtained for the child files.

**Corrections Made:**

**Anticipated Completion Date:**  
April 25, 2026

**Date Completed:**

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Katelyn Koster

Printed Name of Provider/Agency Contact

*Katelyn Koster*

\_\_\_\_\_  
Signature of Provider/Agency Contact

\_\_\_\_\_  
March 28, 2026

Date

\_\_\_\_\_  
**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

\_\_\_\_\_  
Deb Bigge

Printed Name of DSS Staff

*Deb Bigge*

3/27/2026, 3:14:10 PM

\_\_\_\_\_  
Signature of DSS Staff:

\_\_\_\_\_  
March 27, 2026

Date