

Date Issued	March 12, 2026	Status	In Process
Provider Name	The Kids' Cottage, LLC		
Provider ID	982682755		
Provider Address	902 Raider Ave, Gayville, SD 57031, USA		
Provider Contact	Alisha Johnson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

Summary of Non-Compliance Finding:

A weekly menu was not posted at the time of inspection.

Corrections to be Made:

A weekly menu is to be posted.

Corrections Made:

Anticipated Completion Date:
March 16, 2026

Date Completed:

Compliance Plan Action #2

Administrative Rule:

67:42:17:29

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Summary of Non-Compliance Finding:

A written allergy plan was not on file for a child with a known food allergy.

Corrections to be Made:

An allergy plan is to be completed.

Corrections Made:

Verification of a completed plan was received.

Anticipated Completion Date:
March 16, 2026

Date Completed:
March 24, 2026

Compliance Plan Action #3

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Documentation of annual training for 2025 is needed for two providers, documentation of completed background checks was not on file for two providers (the background checks were completed, but the eligibility results were not on file) and current CPR certification was needed for one provider.

Corrections to be Made:

Required information is to be obtained.

Corrections Made:

Anticipated Completion Date:

April 10, 2026

Date Completed:

Compliance Plan Action #4

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

The dates of emergency preparedness drills completed since the program began operating on 7/1/25 was not available during the inspection.

Corrections to be Made:

Verification of completed drills is to be submitted to the Office of Licensing & Accreditation.

Corrections Made:

Anticipated Completion Date:
March 24, 2026

Date Completed:

Compliance Plan Action #5

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Updated immunization records were needed for two children and two children need complete immunization records.

Corrections to be Made:

A record verifying current immunization status is needed for all children.

Corrections Made:

Verification of current records was received.

Anticipated Completion Date:

April 10, 2026

Date Completed:

April 03, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Carissa Ganschow

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 12, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Deb Bigge

Printed Name of DSS Staff



Signature of DSS Staff:

March 12, 2026

Date

3/12/2026, 3:29:24 PM