COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	March 24, 2026	Status	Closed

Provider Name	Katlyn Hansen
Provider ID	1916042427
Provider Address	5808 W Missouri St, Sioux Falls, SD 57106, USA
Provider Contact	Katlyn Hansen

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:25

All equipment, utensils, kitchenware, dining tables, and food contact surfaces of equipment must be washed, rinsed, and sanitized after each meal. Toys capable of being placed in a child's mouth must be cleaned and sanitized daily, using a solution approved by the department.

All providers, program employees, and children shall wash their hands with soap, before preparing food or beverages, eating, handling food, or feeding a child, and after changing a diaper, using the toilet, helping a child use a toilet, or coming into contact with bodily fluid.

Summary of Non-Compliance Finding:

At the time of the inspection, the provider is not using an approved sanitizing solution for toys capable of being put in to a child's mouth.

Corrections to be Made:

Provider to use an approved sanitizing solution for the mouthable toys. Documentation to be provided to the Office of Licensing and Accreditation.

Corrections Made:

The provider is now using an approved sanitizing solution for the mouthable toys. Documentation was received on 03-24-2026.

Anticipated Completion Date:	**Date Completed:**
April 23, 2026	March 24, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

Summary of Non-Compliance Finding:

At the time of the inspection, the provider did not have a weekly menu posted.

Corrections to be Made:

A weekly menu to be posted. A copy of the menu to be provided to the Office of Licensing and Accreditation.

Corrections Made:

A copy of the weekly menu was received on 03-26-2026.

Anticipated Completion Date:	**Date Completed:**
April 23, 2026	March 26, 2026

Compliance Plan Action #3

Administrative Rule:

67:42:17:35

Playgrounds for all child care settings must be safe, in good repair, and free of debris, trash, and weeds. Playground equipment must be installed according to the manufacturer's instructions and maintained in good repair.

For a center program, a fence that measures at least four feet high is required around the center's outdoor play space.

For a family day care or school-age program, a fence that measures at least forty-two inches high may be required to separate the outdoor play space, if the department determines a body of water, vehicular traffic, or other hazard poses a risk of injury or death to a child.

Summary of Non-Compliance Finding:

Debris is observed in the outdoor play area.

Corrections to be Made:

Outdoor play area to be cleared of debris. Photo documentation to be provided to the Office of Licensing and Accreditation.

Corrections Made:

A photo of the cleared outdoor play area received.

Anticipated Completion Date:	**Date Completed:**
April 23, 2026	March 27, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:44

All toxic or hazardous substances must be:

(1) Inaccessible to children;
(2) Used according to manufacturer's instructions;
(3) Stored in the original or other labeled container; and
(4) Disposed of according to manufacturer recommendations.

Bio-contaminants must be handled and disposed of properly.

Soiled diapers must be changed promptly, in a designated area, on a non-porous surface. The diaper changing area must be clean and disinfected with a sanitizing solution approved by the department. Soiled diapers must be kept in a leakproof, nonabsorbent container that is covered with a tight-fitting lid.

Summary of Non-Compliance Finding:

At the time of the inspection, the provider is not using an approved sanitizing solution for the diaper changing area.

Corrections to be Made:

Provider to use approved sanitizing solution for the diaper changing area. Documentation to be provided to the Office of Licensing and Accreditation,.

Corrections Made:

The provider is using an approved sanitizer for the diaper changing area. Documentation was submitted to the Office of Licensing and Accreditation on 03-24-2026.

Anticipated Completion Date:	**Date Completed:**
April 23, 2026	March 24, 2026

Compliance Plan Action #5

Administrative Rule:

67:42:17:43
A provider shall have:

(1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
(2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
(3) A written procedure for communication and reunification with parents; and
(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, provider did not have an Emergency Preparedness and Response (EPP) plan that included all required information.

Corrections to be Made:

EPP to be updated to include all required information. Copy of plan to be provided to the Office or Licensing and Accreditation.

Corrections Made:

A copy of the updated EPP received on 03-25-2026.

Anticipated Completion Date:	**Date Completed:**
April 23, 2026	March 25, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Katlyn Hansen
Printed Name of Provider/Agency Contact

March 24, 2026
Signature of Provider/Agency Contact Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager
Printed Name of DSS Staff

3/23/2026, 11:13:10 AM
March 23, 2026
Signature of DSS Staff: Date