

annual training are required. One staff member is missing eight hours of training, and one staff member is missing ten hours of training.

Corrective Action:

Documentation verifying completion of required annual training must be obtained.

Supporting Evidence:

To verify completion of annual training, documentation demonstrating completion of eight hours of training for one provider and ten hours of training for another provider must be submitted to OLA by January 30, 2026.

How Maintained:

Provider files will be reviewed quarterly to ensure required annual training of ten hours is completed within the calendar year.

Position Responsible:
Tina Rousseau

Expected Completion Date:
January 30, 2026

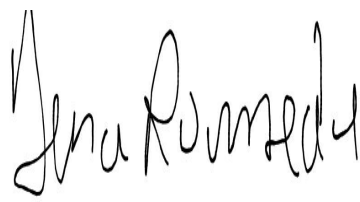
Date Completed:
March 27, 2026

SIGNATURES

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

tina

Provider Name



Signature of Provider

March 04, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Julie Hermansen

Printed Name of DSS Staff

Dulci Nunez

12/30/2025, 2:22:15 PM

Signature of DSS Staff:

December 30, 2025

Date

COMPLETION DETAILS

COMPLETION DATE: March 27, 2026

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Shannon Terhark

Printed Name of DSS Staff

Shannon Terhark

3/27/2026, 11:39:28 AM

Signature of DSS Staff:

March 27, 2026

Date