
Date Issued	March 26, 2026	Status	Closed
Provider Name	<u>STEPPING STONES PRESCHOOL CENTER</u>		
Provider ID	<u>018042621</u>		
Provider Address	<u>412 SD-38, Hartford, SD 57033, USA</u>		
Provider Contact	<u>Melissa Atkins</u>		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

At the time of inspection, one child's medication administration form exceeded the end date and the medication was not stored in its original container with the original label, one child's medication form did not indicate an end date, and one child's prescription medication did not have a corresponding medication administration form available.

At the time of inspection, a child's prescription medication had expired and had not been returned to the parents.

Corrections to be Made:

The provider will ensure that each child's prescription medication has a current, corresponding medication administration form that includes the appropriate end date.

All medications will be stored in its original container with the original label.

The provider will ensure that the expired medication is returned to the child's parent(s).

Corrections Made:

Verification of all compliance was received.

Anticipated Completion Date:
March 26, 2026

Date Completed:
March 24, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At the time of inspection, one staff member did not have current documentation of CPR certification.

Corrections to be Made:

The provider will ensure that the CPR certification is obtained for the staff member.

Corrections Made:

Verification of compliance was received.

Anticipated Completion Date:
March 26, 2026

Date Completed:
March 24, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Jeremy Atkins

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 12, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Morgan Giraldo

Printed Name of DSS Staff



3/5/2026, 1:40:42 PM

Signature of DSS Staff:

March 05, 2026

Date