

Date Issued	March 24, 2026	Status	Closed
Provider Name	Backyard Bulldogs Preschool		
Provider ID	1580313295		
Provider Address	701 S 1st St, Milbank, SD 57252, USA		
Provider Contact	Kelsey Buttke		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, two child records were missing required information.

Corrections to be Made:

Provider must maintain a record for each child that contains all required information as outlined in ARSD 67:42:17:42.

Corrections Made:

Verification received that the children's records have been updated with required information.

Anticipated Completion Date:
March 24, 2026

Date Completed:
March 24, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:06

A provider shall, within twenty-four hours, report to the department.

- (1) A change of address;
- (2) Any major change in the operation or ownership of the program;
- (3) A change in the household size or composition;
- (4) Damage to or a change in the condition of the facility or home;
- (5) An investigation of the provider or a program employee, by the Division of Child Protection Services or law enforcement, concerning any allegation of:
 - (a) Child abuse or neglect; or
 - (b) Any action that may prohibit the provider or employee from meeting background check eligibility requirements;
- (6) Any injury to a child that requires medical attention or dental care; and
- (7) The death of a child, if related to a serious injury that occurred on the premises of the child care program.

Summary of Non-Compliance Finding:

During the annual program inspection, it was noted that a child sustained an injury requiring medical attention that was not reported to the department.

Corrections to be Made:

A provider shall, within twenty-four hours, report to the department any injury to a child that requires medical attention.

Corrections Made:

The department reviewed ARSD 67:42:17:06-Required reporting of an incident or a change in circumstances, with provider and assistants. Provider completed and submitted a Serious Incident Report form to the Office of Licensing & Accreditation.

Anticipated Completion Date:

March 24, 2026

Date Completed:

March 11, 2026

Compliance Plan Action #3

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, program did not have the dates when the lock-down and shelter-in-place drills were completed.

Corrections to be Made:

Program must complete one shelter-in-place and one lock-down drill.

Corrections Made:

Verification received that program practiced a lock-down and shelter-in-place drill.

Anticipated Completion Date:

March 24, 2026

Date Completed:

March 24, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Kelsey Buttke

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 24, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

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Printed Name of DSS Staff

Conley

3/16/2026, 5:56:21 PM

Signature of DSS Staff:

March 16, 2026

Date