
Date Issued	March 17, 2026	Status	Closed
Provider Name	<u>WENTZ,MEGAN</u>		
Provider ID	<u>011517632</u>		
Provider Address	<u>405 4th St NW, Watertown, SD 57201, USA</u>		
Provider Contact	<u>EGAN WENTZ</u>		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At time of inspection, provider didn't have verification of ongoing annual training hours.

Corrections to be Made:

A child care provider shall complete and document ongoing annual training.

Corrections Made:

Training certificates received as verification that provider has completed annual training requirements.

Anticipated Completion Date:

Date Completed:

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, the provider did not have documentation of the dates of the required emergency preparedness drills conducted in the previous year.

Corrections to be Made:

Provider will document the dates on which the required drills were practiced and provide the documentation to the Office of Licensing & Accreditation.

Corrections Made:

Verification received of dates when required drills were practiced in previous year.

Anticipated Completion Date:

March 17, 2026

Date Completed:

March 10, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Megan Wentz

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 02, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Ambuer Jaacks

Printed Name of DSS Staff



3/2/2026, 3:03:05 PM

Signature of DSS Staff:

March 02, 2026

Date