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| Date Issued | January 29, 2026 | Status | Closed |
| Provider Name | <u>LIL FRIENDS LEARNING CENTER</u> | | |
| Provider ID | <u>016597769</u> | | |
| Provider Address | <u>1620 Concourse Ct, Rapid City, SD 57703, USA</u> | | |
| Provider Contact | <u>Chaise Ericks</u> | | |

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:24

Before a child may be admitted to a registered or licensed day care provider, the provider must require the child's parent or guardian to submit a statement, signed by a licensed physician, physician's assistant, certified nurse practitioner, or community health nurse, or an immunization record from the South Dakota Immunization Information System, showing that the child meets the minimum immunization requirements according to 45 C.F.R. § 98.41(a)(1)(i)(A), in effect on September 30, 2016.

The provider shall ensure that immunizations of all children are current.

For children who begin the series late or are more than one month behind in immunizations, the documentation must show progress toward achieving immunization requirements, as determined by a licensed physician, or other licensed practitioner. A grace period may be approved by the department for a child experiencing homelessness or a child in foster care.

A child is exempt from meeting the minimum age-specific immunization levels if:

- (1) The child's parent or guardian has certification from a licensed physician, or other licensed practitioner, stating that the physical condition of the child is such that an immunization would endanger the child's life or health; or
- (2) The child's parent or guardian has signed a written statement that the child is an adherent to a religious doctrine whose teachings are opposed to such immunizations.

If a child becomes ill while at a day care, the provider must separate the child from other children and notify the child's parents. If any child in the program contracts a communicable disease, the provider must notify the Department of Health. The program provider shall follow the Department of Health's recommendations for addressing a situation involving a communicable disease.

To prevent the spread of an infestation or infectious disease, a program shall provide an individual storage unit or container for each child's personal articles.

Summary of Non-Compliance Finding:

Four child records are missing current immunization records.

Corrections to be Made:

Program will need to obtain current immunizations for the four child records and submit to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted current immunization for the four child records to the Office of Licensing & Accreditation.

Anticipated Completion Date:

February 11, 2026

Date Completed:

February 10, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

One child record is missing parental permission for emergency medical treatment.

Corrections to be Made:

Parental permission for emergency medical treatment will be obtained for the child's record and submit to the Office of Licensing & Accreditation.

Corrections Made:

Program obtained the parental permission for emergency medical treatment for the child's record and submitted to the Office of Licensing & Accreditation.

Anticipated Completion Date:

Date Completed:

Compliance Plan Action #3

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Two lockdown drills were not completed.

Corrections to be Made:

The Program will conduct two lock down drills and submit verification to the Office of Licensing & Accreditation.

Corrections Made:

Program conducted two lock down drills and submitted verification to the Office of Licensing & Accreditation.

Anticipated Completion Date:

February 11, 2026

Date Completed:

February 10, 2026

Compliance Plan Action #4

Administrative Rule:

67:42:17:46

A provider shall complete pediatric first aid training every five years and maintain documentation of the training. A provider must be certified in pediatric cardiopulmonary resuscitation. The certification must include a hands-on skills test.

A provider shall work under supervision until the provider has completed the training required by this section. The supervisor shall have completed their pediatric first aid training and be certified in pediatric cardiopulmonary resuscitation.

Summary of Non-Compliance Finding:

Two providers are missing current pediatric cardiopulmonary resuscitation certification. One of the two providers missing this certification is currently on leave.

Corrections to be Made:

- Program will need to have provider currently working complete pediatric cardiopulmonary resuscitation and submit verification to the Office of Licensing & Accreditation. Provider is registered to complete their CPR recertification on March 9, 2026.
- Program will need to have provider on leave complete pediatric cardiopulmonary resuscitation certification before returning to work and submit verification to the Office of Licensing & Accreditation.

Corrections Made:

- The Office of Licensing & Accreditation received confirmation that the provider completed pediatric cardiopulmonary resuscitation recertification on March 9, 2026.
- Program will have provider currently on leave complete pediatric cardiopulmonary resuscitation certification before returning to work and submit verification to the Office of Licensing & Accreditation at that time.

Anticipated Completion Date:
March 10, 2026

Date Completed:
March 11, 2026

Compliance Plan Action #5

Administrative Rule:

67:42:17:17

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

- (1) Prevention and control of infectious diseases;
- (2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
- (3) Administration of medication;
- (4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
- (5) Building and physical premises safety;
- (6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;
- (7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
- (8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
- (9) Precautions in transporting a child, if the program provides transportation;
- (10) Recognition and reporting of child abuse and neglect;
- (11) Pediatric first aid;
- (12) Pediatric cardiopulmonary resuscitation; and
- (13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

Summary of Non-Compliance Finding:

- One provider did not complete Orientation Training within ninety days after the date of employment.
- Two providers are missing the recognition and reporting of child abuse and neglect training certificate. One of the two providers missing this training is out on leave.
- One provider is missing the Orientation Training.

Corrections to be Made:

- Program will need to ensure moving forward that all providers complete Orientation Training within ninety days after the date of employment.
- Program will need to have the provider currently working complete the recognition and reporting of child abuse and neglect training then submit verification to the Office of Licensing & Accreditation. The provider who is on leave will need to complete the recognition and reporting of child abuse and neglect training before returning to work.
- Program will have provider missing Orientation Training complete and submit verification to the Office of Licensing & Accreditation.

Corrections Made:

- Program will ensure moving forward that all providers complete Orientation Training within ninety days after the date of employment by tracking progress of training.
- Program had provider currently working complete the recognition and reporting of child abuse and neglect training and sent verification to the Office of Licensing & Accreditation. Program will have provider on leave complete before returning to work.
- Program had provider complete Orientation Training and submitted verification to the Office of Licensing & Accreditation.

Anticipated Completion Date:

February 11, 2026

Date Completed:

February 10, 2026

Compliance Plan Action #6

Administrative Rule:

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider’s position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

Summary of Non-Compliance Finding:

One provider has verification of two out of ten hours of required annual training.

Corrections to be Made:

The provider will obtain training certificates for their 2025 training or make up the missing eight hours of training; verification must be submitted to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted provider's annual training documentation for 2025 to the Office of Licensing & Accreditation.

Anticipated Completion Date:

February 11, 2026

Date Completed:

February 13, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Jacey Dryer

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

January 29, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Andrea Neff

Printed Name of DSS Staff



Signature of DSS Staff:

January 28, 2026

Date