

Date Issued	March 04, 2026	Status	Closed
Provider Name	BIGELOW, JENNY		
Provider ID	011517610		
Provider Address	1733 Orchard Dr, Brookings, SD 57006, USA		
Provider Contact	JENNY BIGELOW		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, 1 child file is missing updated immunization records.

Corrections to be Made:

A provider shall maintain a record for each child that includes a current immunization record.

Corrections Made:

Verification received of child's updated immunization record.

Anticipated Completion Date:
March 11, 2026

Date Completed:
February 26, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:33

A provider shall meet the following requirements regarding bathrooms:

- (1) Bathroom facilities must be easily accessible by children and providers;
- (2) Hot water for faucets normally used by children in care may not exceed one hundred twenty degrees Fahrenheit;
- (3) Toilets and hand sinks must be kept clean and in good repair; and
- (4) For child care centers and school-age programs:
 - (a) All bathrooms must have natural or mechanical ventilation;
 - (b) Separate bathrooms must be available for males and females;
 - (c) Ratios for toilet and hand sinks must align with the minimum standards for plumbing and plumbing systems published by the plumbing commission.

Except in a family day care, hand sinks must be in the same room, or an unobstructed room adjacent to the diaper changing area. A handwashing sink used after diapering and toileting may not be used for food preparation.

Summary of Non-Compliance Finding:

At time of inspection, temperature of water was at 121 degrees Fahrenheit.

Corrections to be Made:

Hot water for faucets normally used by children in care may not exceed one hundred twenty degrees Fahrenheit.

Corrections Made:

Verification received that temperature of water has been turned down and now showing at 116 degrees Fahrenheit.

Anticipated Completion Date:

March 11, 2026

Date Completed:

February 25, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Jenny Bigelow

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 04, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Ambuer Jaacks

Printed Name of DSS Staff



3/4/2026, 8:50:18 AM

Signature of DSS Staff:

March 04, 2026

Date
