

Date Issued February 25, 2026 Status Closed

Provider Name STEEN, GINA

Provider ID 010601667

Provider Address 11451 466th Ave, Sisseton, SD 57262, USA

Provider Contact GINA STEEN

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

One child record was missing current immunizations.

**Corrections to be Made:**

Provide documentation of the current immunizations for the child record missing them.

**Corrections Made:**

Documentation of the current immunizations is on file for the child record missing them.

**Anticipated Completion Date:**

February 16, 2026

**Date Completed:**

February 19, 2026

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Gina Steen

Printed Name of Provider/Agency Contact

---



Signature of Provider/Agency Contact

February 25, 2026

Date

---

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Julie Hermansen

Printed Name of DSS Staff

---



1/27/2026, 11:19:50 AM  
Signature of DSS Staff:

January 27, 2026

Date

---