

Date Issued	January 14, 2026	Status	Closed
Provider Name	NILSEN, MINDY		
Provider ID	018042420		
Provider Address	3237 S Newcastle Ct, Sioux Falls, SD 57110, USA		
Provider Contact	MINDY NILSEN		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At the time of the inspection, the provider did not have a copy of current pediatric CPR certification.

Corrections to be Made:

Documentation of current pediatric CPR to be submitted to the Office of Licensing and Accreditation.

Corrections Made:

A copy of the current pediatric hands-on certificate was received on 02-05-2026.

Anticipated Completion Date:

Date Completed:

Compliance Plan Action #2**Administrative Rule:**

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

Summary of Non-Compliance Finding:

At the time of the inspection, the provider did not have a menu posted.

Corrections to be Made:

Provider to develop a menu and post at the family daycare home. A copy of the menu is to be shared with the Office of Licensing and Accreditation.

Corrections Made:

A copy of the menu was received on this date.

Anticipated Completion Date:

January 30, 2026

Date Completed:

February 05, 2026

Compliance Plan Action #3**Administrative Rule:**

67:42:17:40

A pet, while permitted in the presence of children receiving care, must be current with its vaccinations, and have clean and sanitary living areas, at all times.

A pet with a history of aggressive behavior, which poses a risk to the safety of children, must be confined and kept away from children.

Summary of Non-Compliance Finding:

At the time of the inspection, the provider did not have current immunization records for the two dogs.

Corrections to be Made:

Current immunization records to be provided to the Office of Licensing and Accreditation.

Corrections Made:

A copy of the updated immunization records was received on 02-09-2026.

Anticipated Completion Date:

January 30, 2026

Date Completed:

February 09, 2026

Compliance Plan Action #4**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, one child needs updated shot records. In addition, one child needs signed permission for emergency medical care and the provider is to complete daily attendance records for the children.

Corrections to be Made:

A copy of the current records to be provided to the Office of Licensing and Accreditation.

Corrections Made:

Provider will resume completing daily attendance records for the children beginning immediately and moving forward.

A copy of the daily attendance records for January was submitted on 01-26-2026.

Permission for emergency medical care and shot records were received on 01-26-2026.

Anticipated Completion Date:

January 30, 2026

Date Completed:

January 26, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Mindy J Nilsen

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

January 14, 2026

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff



1/15/2026, 8:26:44 AM

Signature of DSS Staff:

January 15, 2026

Date
