

Date Issued	February 04, 2026	Status	Closed
Provider Name	SWO HEAD START EAST		
Provider ID	011102376		
Provider Address	45698 Veterans Memorial Dr, Sisseton, SD 57262, USA		
Provider Contact	Lennie Peters		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Two child records were missing current immunization records.

Corrections to be Made:

Two child records need documentation of current immunization records.

Corrections Made:

Documentation of the current immunization records is on file for the two child records missing them.

Anticipated Completion Date:
December 18, 2025

Date Completed:
January 27, 2026

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

One staff record missing current Level II health and safety training.

Six staff records missing current CPR certification.

One staff record missing five-year background check eligibility.

Three staff records missing background check eligibility.

Corrections to be Made:

Provide documentation of Level II health and safety training for the staff record missing it.

Provide documentation of a current CPR certification for the six staff records missing it.

Provide five-year background check eligibility for staff record missing it.

Provide documentation of background check eligibility for three staff records missing it.

Corrections Made:

Documentation of the Level II health and safety training is on file for the staff record missing it.

Documentation of a current CPR certificate is on file for the six staff records missing it.

A five-year background check eligibility was completed for the staff record missing it.

Background check eligibility is on file for the three staff records missing it.

Anticipated Completion Date:

February 04, 2026

Date Completed:

February 03, 2026

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Lynette Bernard Petets

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

December 02, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Julie Hermansen

Printed Name of DSS Staff



11/24/2025, 10:55:53 AM

Signature of DSS Staff:

November 24, 2025

Date
