



Corrective Action Plan

Date Issued November 07, 2025 Status Closed

Provider Name	Discovery CLC
Provider Type	Child Care
License #	542684051
Provider Address	1506 S Discovery Ave, Sioux Falls, SD 57106, USA
Provider Contact	Caitlyn Dikoff , Darrian Hewitt

The following administrative rules have been found to be out of compliance. A corrective action plan is required to bring the provider into compliance. Continued non-compliance could lead to revocation of your license.

Corrective Action Plan #1

Administrative Rule:

67:42:17:21

A center or school-age program must maintain the following ratios:

- (1) Five children to one staff for children up to three years of age;
- (2) Ten children to one staff for children three through four years; and
- (3) Fifteen children to one staff for children five years and over.

Children of program employees must be included in determining the children to staff ratio.

Summary of Non-Compliance Finding:

During the Program Inspection conducted by the Office of Licensing and Accreditation on August 26, 2025, staff-to-child ratios were not maintained. One group had 46 children supervised by two providers, although four were required. During a follow-up monitoring visit on September 22, 2025, the ratio was again out of compliance, with 42 children supervised by two providers when three were required.

Corrective Action:

1. The Provider will ensure that staff-to-child ratios (one provider for every 15 children) are maintained at all times.
2. The Director submitted a written plan to the Office of Licensing & Accreditation outlining how the program plans to

maintain appropriate staff-to-child ratios.

3. The Provider will adjust staff schedules as needed and implement a monitoring system to track ratios daily, ensuring ongoing compliance.
4. The Director will review the written policy with on-site staff to ensure compliance with licensing regulations.

Supporting Evidence:

1. An updated staff-to-child ratio plan was submitted to the Office of Licensing and Accreditation (OLA) on September 25, 2025.
2. Three additional staff were hired to work at the site beginning November 10, 2025, to ensure adequate coverage.
3. The Director will review the written ratio policy with all on-site staff to ensure understanding and compliance with licensing regulations **by November 26, 2025.**
4. Records of staff schedules, attendance, and daily ratio checks will be maintained to demonstrate ongoing adherence to the policy.
5. OLA will conduct monitoring visits for a period of 60 days to verify compliance.

How Maintained:

1. To ensure ongoing compliance with staff-to-child ratios, the Director will conduct daily check-ins to verify that ratios are consistently maintained.
2. Staff schedules, attendance, and ratio checks will be documented and reviewed regularly to ensure compliance.

Position Responsible:
James Oppenheimer, CEO

Expected Completion Date:
December 31, 2025

Date Completed:
December 31, 2025

SIGNATURES

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

James Oppenheimer

Provider Name



Signature of Provider

December 08, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff



11/7/2025, 3:00:11 PM

Signature of DSS Staff:

November 07, 2025

Date

COMPLETION DETAILS

COMPLETION DATE: December 31, 2025

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Rita Trager

Printed Name of DSS Staff



1/5/2026, 8:04:16 AM

Signature of DSS Staff:

December 31, 2025

Date