

Date Issued	December 16, 2025	Status	Closed
Provider Name	GARFIELD ELEMENTARY CLC		
Provider ID	018043147		
Provider Address	2421 W 15th St, Sioux Falls, SD 57104, USA		
Provider Contact	Saundra Larson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At the time of the inspection, one employee is missing hiring information from their file, including date of birth and date of hire.

Corrections to be Made:

Documentation of date of birth and date of hire to be submitted to the Office of Licensing and Accreditation.

Corrections Made:

Documentation of date of birth and date of hire provided to the Office of Licensing and Accreditation.

Anticipated Completion Date:
November 24, 2025

Date Completed:
November 21, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider's position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

Summary of Non-Compliance Finding:

At the time of the inspection, one staff did not have documentation of required training hours.

Corrections to be Made:

Documentation of training hours to be provided to the Office of Licensing and Accreditation.

Corrections Made:

Documentation of hours was received on 12-12-2025.

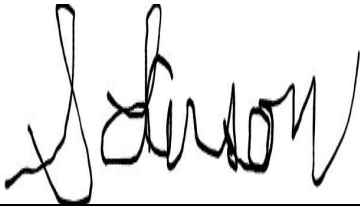
Anticipated Completion Date:
December 16, 2025

Date Completed:
December 16, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Saundra Larson

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

October 24, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff



10/24/2025, 7:48:05 AM

Signature of DSS Staff:

October 24, 2025

Date