

Date Issued	November 21, 2025	Status	Closed
Provider Name	<u>Isabel Diaz</u>		
Provider ID	<u>014512615</u>		
Provider Address	<u>351 W 6th St, Winner, SD 57580, USA</u>		
Provider Contact	<u>ISABEL DIAZ</u>		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

The provider was missing child record information on all children in care.

**Corrections to be Made:**

The provider will ensure all of the required child record documentation is on file.

**Corrections Made:**

Verification has been received.

**Anticipated Completion Date:**  
October 29, 2025

**Date Completed:**  
October 15, 2025

## Compliance Plan Action #2

### **Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

### **Summary of Non-Compliance Finding:**

1. At the time of the inspection, the provider did not have a copy of her emergency preparedness and response plan available.
2. There was no drill log for drills conducted in 2024.

### **Corrections to be Made:**

1. The provider will have a copy of the emergency preparedness and response plan available at the time of the inspection.
2. The provider will conduct six drills each calendar year; 2 evacuation, 2 lockdown, and 2, shelter-in-place. At the time of the inspection, documentation of the previous calendar year's drills will be reviewed.

### **Corrections Made:**

Verification for both missing items has been received.

**Anticipated Completion Date:**

November 21, 2025

**Date Completed:**

October 29, 2025

## Compliance Plan Action #3

### **Administrative Rule:**

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

### **Summary of Non-Compliance Finding:**

At the time of the inspection, the provider did not have a weekly menu posted of meals or snacks served.

**Corrections to be Made:**

The provider will ensure a weekly menu of all meals and snacks served is posted and available.

**Corrections Made:**

Verification has been received.

**Anticipated Completion Date:**  
October 29, 2025

**Date Completed:**  
October 29, 2025

**Compliance Plan Action #4**

**Administrative Rule:**

67:42:17:40

A pet, while permitted in the presence of children receiving care, must be current with its vaccinations, and have clean and sanitary living areas, at all times.

A pet with a history of aggressive behavior, which poses a risk to the safety of children, must be confined and kept away from children.

**Summary of Non-Compliance Finding:**

At the time of the inspection, there were no current vaccination records for the providers pets.

**Corrections to be Made:**

The provider must provide documentation of current vaccination records of pets.

**Corrections Made:**

Verification has been received.

**Anticipated Completion Date:**  
October 29, 2025

**Date Completed:**  
October 29, 2025

**Compliance Plan Action #5**

**Administrative Rule:**

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider’s position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

**Summary of Non-Compliance Finding:**

At the time of the inspection, the provider did not have documentation of 6 hours of annual training for 2024.

**Corrections to be Made:**

The provider will complete 6 hours of annual training hours for 2025.

**Corrections Made:**

Verification has been received.

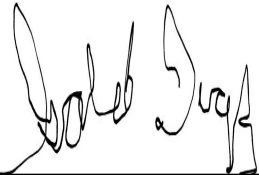
**Anticipated Completion Date:**  
October 29, 2025

**Date Completed:**  
November 05, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Bia's Family Daycare

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

October 29, 2025

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Sarah Deakins

Printed Name of DSS Staff



Signature of DSS Staff:

September 30, 2025

Date

9/30/2025, 9:47:53 AM