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|------------------|---------------------------------------|--------|--------|
| Date Issued | November 14, 2025 | Status | Closed |
| Provider Name | YMCA KARE PROGRAM | | |
| Provider ID | 018042990 | | |
| Provider Address | 705 E 2nd St, Hartford, SD 57033, USA | | |
| Provider Contact | Caitlyn Dikoff | | |

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of inspection, documentation of one of the annual lockdown procedures was missing.

Corrections to be Made:

The provider will ensure that documentation of two annual evacuation, shelter-in-place, and lock down procedures is obtained by 10/29/2025.

Corrections Made:

Verification showing two annual evacuation, shelter-in-place, and lockdown procedures was received on 11/14/2025.

Anticipated Completion Date:
November 14, 2025

Date Completed:
November 14, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of inspection, a child was missing parental contact information on their child admission form.

Corrections to be Made:

The provider will ensure that all required information for each child is obtained by 10/29/2025.

Corrections Made:

Verification of compliance was submitted.

Anticipated Completion Date:

November 14, 2025

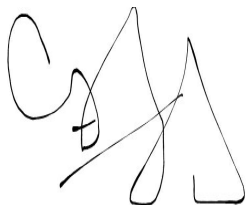
Date Completed:

November 11, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Caitlyn Dikoff

Printed Name of Provider/Agency Contact



November 14, 2025

Signature of Provider/Agency Contact

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Morgan Giraldo

Printed Name of DSS Staff



10/9/2025, 3:07:35 PM

Signature of DSS Staff:

October 09, 2025
Date