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Date Issued	November 13, 2025	Status	Closed
Provider Name	<u>HEROLD,TAMMY</u>		
Provider ID	<u>011517619</u>		
Provider Address	<u>707 17th St S, Brookings, SD 57006, USA</u>		
Provider Contact	<u>AMMY HEROLD</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

At time of inspection, 1 child file was missing required information.

**Corrections to be Made:**

A provider shall maintain a record for each child that includes all required information as outlined in ARSD 67:42:17:42.

**Corrections Made:**

Verification received that child file is updated with required information.

**Anticipated Completion Date:**  
November 13, 2025

**Date Completed:**  
November 14, 2025

## Compliance Plan Action #2

### **Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

### **Summary of Non-Compliance Finding:**

Provider didn't have dates documented as to when procedures were practiced in previous year.

### **Corrections to be Made:**

The provider shall document the dates on which the procedures are practiced.

### **Corrections Made:**

Verification received of the dates in which provider practiced required procedures in previous year.

**Anticipated Completion Date:**

November 13, 2025

**Date Completed:**

November 14, 2025

## Compliance Plan Action #3

### **Administrative Rule:**

67:42:17:25

All equipment, utensils, kitchenware, dining tables, and food contact surfaces of equipment must be washed, rinsed, and sanitized after each meal. Toys capable of being placed in a child's mouth must be cleaned and sanitized daily, using a solution approved by the department.

All providers, program employees, and children shall wash their hands with soap, before preparing food or beverages, eating, handling food, or feeding a child, and after changing a diaper, using the toilet, helping a child use a toilet, or coming into contact with bodily fluid.

**Summary of Non-Compliance Finding:**

At time of inspection, strength of bleach sanitizer used wasn't at proper concentration.

**Corrections to be Made:**

Sanitizer solution must be at optimal strength in order to be effective.

**Corrections Made:**

Provider corrected this issue at time of inspection by mixing a new batch of bleach and water sanitizer solution that met optimal strength.

**Anticipated Completion Date:**

November 13, 2025

**Date Completed:**

October 16, 2025

**Compliance Plan Action #4**

**Administrative Rule:**

67:42:17:32

All walls, ceilings, floors, and equipment must be easily cleanable, kept clean, and in good repair. Heating and cooling systems must maintain a temperature between sixty-five degrees Fahrenheit and seventy-five degrees Fahrenheit. For a child care center and school-age program, all heating and cooling systems must be inspected annually, by a certified technician.

Food preparation areas, including tables and countertops, must be made of a smooth, nonporous material, kept clean and sanitized, be free of cracks, and be in good repair. Center and school-age programs, in which more than twenty children are cared for, must provide a ventilation hood over all cooking areas. The hood must be appropriate for the type of appliance and intended use, as required in § 61:15:01:01.

**Summary of Non-Compliance Finding:**

At time of inspection, a plumbing leak was discovered under kitchen sink that was causing damage to cabinet under sink.

**Corrections to be Made:**

All walls, ceilings, floors, and equipment must be easily cleanable, kept clean, and in good repair.

**Corrections Made:**

Verification received that plumbing leak and any damage has been repaired.

**Anticipated Completion Date:**

November 13, 2025

**Date Completed:**

November 14, 2025

**Compliance Plan Action #5**

**Administrative Rule:**

67:42:17:44

All toxic or hazardous substances must be:

- (1) Inaccessible to children;

- (2) Used according to manufacturer's instructions;
- (3) Stored in the original or other labeled container; and
- (4) Disposed of according to manufacturer recommendations.

Bio-contaminants must be handled and disposed of properly.

Soiled diapers must be changed promptly, in a designated area, on a non-porous surface. The diaper changing area must be clean and disinfected with a sanitizing solution approved by the department. Soiled diapers must be kept in a leakproof, nonabsorbent container that is covered with a tight-fitting lid.

**Summary of Non-Compliance Finding:**

Toilet bowl cleaner was being stored under bathroom sink in a cabinet that was not locked.

Spray paint cans were on kitchen counter at time of inspection.

**Corrections to be Made:**

All toxic or hazardous substances must be inaccessible to children.

**Corrections Made:**

Verification received that toilet bowl cleaner has been moved to a locked cabinet.

Spray paint cans are now stored in a closet out of children's reach.

**Anticipated Completion Date:**

November 13, 2025

**Date Completed:**

November 14, 2025

**Compliance Plan Action #6**

**Administrative Rule:**

67:42:17:38

The following must be inaccessible to a child:

- (1) Firearms;
- (2) Pellet guns, BB guns, and cap guns;
- (3) Matches and lighters;
- (4) Tobacco products;
- (5) Choking and strangulation hazards;
- (6) Items capable of being pulled or tipped onto a child;
- (7) A platform measuring more than thirty inches above ground level, unless surrounded by a railing that is at least thirty-six inches tall with no more than five inches between openings; and
- (8) Other hazardous condition as identified by the department.

The department may direct a provider to remove or correct a hazardous condition or circumstance not covered in this chapter, if the department considers the conditions or circumstances to have the potential to cause injury or illness to the children in care.

**Summary of Non-Compliance Finding:**

A closet door on upper level of home was broken and in need of repair. The closet door could be pulled over and fall onto a child.

**Corrections to be Made:**

Items capable of being pulled or tipped onto a child must be inaccessible.

**Corrections Made:**

Verification received that closet door has been fixed and no longer a safety hazard.

**Anticipated Completion Date:**

November 13, 2025

**Date Completed:**

November 14, 2025

**Compliance Plan Action #7**

**Administrative Rule:**

67:42:17:39

For family day care providers, unused electrical outlets must have an outlet plug cover, have a tamper-resistant cover, or be made inaccessible to a child.

For center and school-age programs, unused electrical outlets must have a self-closing outlet cover or tamper-resistant cover.

**Summary of Non-Compliance Finding:**

There are unused outlet covers that didn't have outlet plug covers.

**Corrections to be Made:**

For family day care providers, unused electrical outlets must have an outlet plug cover.

**Corrections Made:**

Verification received that outlets not being used have outlet plug covers.

**Anticipated Completion Date:**

November 13, 2025

**Date Completed:**

November 14, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Tammy Herold

Printed Name of Provider/Agency Contact



\_\_\_\_\_  
Signature of Provider/Agency Contact

November 13, 2025

\_\_\_\_\_  
Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

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\_\_\_\_\_  
Printed Name of DSS Staff



10/28/2025, 4:16:36 PM

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Signature of DSS Staff:

October 28, 2025

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Date