

Date Issued	November 07, 2025	Status	Closed
Provider Name	HAWTHORNE ELEMENTARY CLC		
Provider ID	018043146		
Provider Address	601 N Spring Ave, Sioux Falls, SD 57104, USA		
Provider Contact	Saundra Larson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, one child had a prescription inhaler at the site. The inhaler was not labeled with the child's name or prescription instructions. It is unclear whether the child still requires the medication.

Corrections to be Made:

The inhaler is to be labeled with the child's name and prescription instructions. If the inhaler is not longer required, it is to be returned to the parent.

Corrections Made:

A labeled inhaler is now available at the site and a medication form has been completed.

Anticipated Completion Date:
November 08, 2025

Date Completed:
November 06, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:13

All child care providers, program employees age fourteen and older, and family day care household members age eighteen and older, shall meet federal background check requirements. An individual may not provide care, or work in a child care setting, if the individual's background check reveals:

- (1) A crime that indicates harmful behavior towards children;
- (2) A crime of violence, as defined in SDCL 22-1-2, or in a similar statute from another state;
- (3) A sex crime pursuant to SDCL chapters 22-22 or 22-24A, SDCL 22-22A-3, or similar statutes from another state;
- (4) A felony conviction for domestic abuse, physical assault, battery, kidnapping, or arson;
- (5) Any other felony conviction, within the preceding five years; or
- (6) A substantiated report of child abuse or neglect.

A family day care provider may not provide care in the provider's home, if any household member's background check reveals any item listed in this section.

A background check is required at least once every five years.

Summary of Non-Compliance Finding:

At the time of the inspection, one staff did not have a cleared background check in the file.

Corrections to be Made:

Documentation of cleared background check to be provided to the Office of Licensing and Accreditation.

Corrections Made:

Documentation received on 11-07-2025

Anticipated Completion Date:

November 24, 2025

Date Completed:

November 07, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At the time of the inspection, two employees records did not include date of birth and date of employment.

Corrections to be Made:

Documentation of dates to be provided to the Office of Licensing and Accreditation.

Corrections Made:

Corrected dates received on 11-07-25

Anticipated Completion Date:

November 24, 2025

Date Completed:

November 06, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Saundra Larson

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

October 24, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff



Signature of DSS Staff:

October 24, 2025

Date