

Date Issued	November 03, 2025	Status	Closed
Provider Name	COLLINS, ASHLEY		
Provider ID	011517503		
Provider Address	3707 Pleasant View Dr, Brookings, SD 57006, USA		
Provider Contact	ASHLEY COLLINS		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, 1 child file was missing updated immunization record.

Corrections to be Made:

A provider shall maintain a record for each child that includes all required information as outlined in ARSD 67:42:17:42.

Corrections Made:

Verification provided that child's file has been updated with current immunization record.

Anticipated Completion Date:
November 05, 2025

Date Completed:
November 03, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Ashley Collins

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

November 03, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Ambuer Jaacks

Printed Name of DSS Staff



10/22/2025, 2:11:33 PM

Signature of DSS Staff:

October 22, 2025

Date
