

Date Issued	October 21, 2025	Status	Closed
Provider Name	GRAHAM ACADEMY PRESCHOOL		
Provider ID	018043047		
Provider Address	301 S Main Ave, Sioux Falls, SD 57104, USA		
Provider Contact	Madelyn Grogan		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:47

A child care provider shall immediately report any suspected abuse or neglect of a child to child protective services, law enforcement, or the States Attorney's office, and cooperate fully in the investigation of any incident.

Summary of Non-Compliance Finding:

Not all providers were clear on their mandatory reporting requirements for child abuse and neglect.

Corrections to be Made:

Additional training for the mandatory reporting requirements will be held for all providers, along with a review and signing of the updated Child Abuse and Neglect statement. This statement will be submitted to the Office of Licensing and Accreditation.

Corrections Made:

Verification of the mandatory reporting training and updated Child Abuse & Neglect Statements were submitted to the Office of Licensing and Accreditation.

Anticipated Completion Date:
October 24, 2025

Date Completed:
October 23, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the

name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

The program had medication, but the administration form was not completed.

Corrections to be Made:

The program will provide verification of the updated medication administration forms for all medications.

Corrections Made:

The program provided updated medication forms for all medications to the Office of Licensing and Accreditation.

Anticipated Completion Date:

October 24, 2025

Date Completed:

October 23, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

The program had two providers who needed current background checks.

Corrections to be Made:

The program will conduct new background checks for the two employees and provide the results to the Office of Licensing and Accreditation.

Corrections Made:

The program provided verification of the updated background checks to the Office of Licensing and Accreditation.

Anticipated Completion Date:
October 24, 2025

Date Completed:
October 27, 2025

Compliance Plan Action #4**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Two children did not have updated shot records.

Corrections to be Made:

The program will obtain the updated shot records and provide a copy to the Office of Licensing and Accreditation.

Corrections Made:

The program provided a copy of the updated shot records to the Office of Licensing and Accreditation.

Anticipated Completion Date:
October 24, 2025

Date Completed:
October 06, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Madelyn Grogan

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

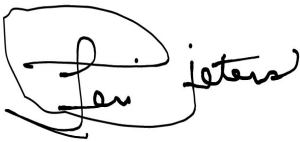
September 30, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Teri Pieters

Printed Name of DSS Staff



9/26/2025, 2:54:21 PM

Signature of DSS Staff:

Date