

Date Issued	September 04, 2025	Status	Closed
Provider Name	ALCESTER-HUDSON AFTERSCHOOL PROGRAM		
Provider ID	018042826		
Provider Address	409 E 6th St, Alcester, SD 57001, USA		
Provider Contact	Amanda Wielinga		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

Summary of Non-Compliance Finding:

At the time of the inspection, there was no snack menu posted.

Corrections to be Made:

Snack menu to be posted and documentation provided to the Office of Licensing and Accreditation.

Corrections Made:

Copy of menu received on 10-16-25. Menu is posted at the program.

Anticipated Completion Date:

September 26, 2025

Date Completed:

October 16, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, only one lock down drill had been completed in the last year. In addition, staff were not aware of the off-site evacuation location.

Corrections to be Made:

An additional lock down drill is to be completed and the date provided to the Office of Licensing and Accreditation. The Emergency Preparedness Plan to be reviewed with staff so they are familiar with evacuation location.

Corrections Made:

Drill was completed on 08-28-2025. Evacuation site location was reviewed and confirmed with staff. Documentation provided on 10-16-25.

Anticipated Completion Date:
September 26, 2025

Date Completed:
August 28, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection one child did not have documentation of an emergency contact.

Corrections to be Made:

Documentation of an emergency contact to be provided to the Office of Licensing and Accreditation.

Corrections Made:

Updated emergency contact form received on 10-16-2025.

Anticipated Completion Date:

September 26, 2025

Date Completed:

October 16, 2025

Compliance Plan Action #4**Administrative Rule:**

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider's position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

Summary of Non-Compliance Finding:

At the time of the inspection, one staff member needs to complete Level II Health & Safety Training.

Corrections to be Made:

Documentation of completed Level II Health & Safety Training to be provided to the Office of Licensing and Accreditation.

Corrections Made:

The employee is currently on leave and will not be permitted to return until documentation of Level II training is provided.

Anticipated Completion Date:

September 26, 2025

Date Completed:

October 17, 2025

Compliance Plan Action #5**Administrative Rule:**

67:42:17:46

A provider shall complete pediatric first aid training every five years and maintain documentation of the training. A provider must be certified in pediatric cardiopulmonary resuscitation. The certification must include a hands-on skills test.

A provider shall work under supervision until the provider has completed the training required by this section. The supervisor shall have completed their pediatric first aid training and be certified in pediatric cardiopulmonary resuscitation.

Summary of Non-Compliance Finding:

At the time of the inspection, three employees did not have current pediatric CPR certification.

Corrections to be Made:

Documentation of current CPR to be provided to the Office of Licensing and Accreditation.

Corrections Made:

One employee has completed CPR training as of 08-25-2025.

Two remaining employees completed CPR training as of 10-17-2025.

Anticipated Completion Date:
September 26, 2025

Date Completed:
October 17, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Amanda wielenga

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

September 04, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff



8/27/2025, 9:10:53 AM

Signature of DSS Staff:

September 04, 2025

Date