

Date Issued	October 14, 2025	Status	Closed
Provider Name	Discovery CLC		
Provider ID	1280444298		
Provider Address	1506 S Discovery Ave, Sioux Falls, SD 57106, USA		
Provider Contact	Caitlyn Dikoff		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:21

A center or school-age program must maintain the following ratios:

- (1) Five children to one staff for children up to three years of age;
- (2) Ten children to one staff for children three through four years; and
- (3) Fifteen children to one staff for children five years and over.

Children of program employees must be included in determining the children to staff ratio.

Summary of Non-Compliance Finding:

There were 46 children present in the Multi-purpose room with two providers. Based on the number of children present, there should have been four staff members providing child care.

Corrections to be Made:

The staff-to-child ratio was maintained before OLA concluded the inspection. A substitute provider arrived approximately 35 minutes after the program began operation, and several children were picked up by their parents/guardians.

The program will develop and submit a written plan to ensure that staff-to-child ratios are maintained at all times, including during transitions and staff absences. This plan will outline procedures for timely staff coverage, communication protocols, and contingency measures to prevent future ratio violations.

Corrections Made:

Moving forward the director will ensure that they or another director is present to help meet ratio requirements until all the staff are present. Staff will report to the director the need for additional staff immediately in order to maintain ratio.

Anticipated Completion Date:
August 29, 2025

Date Completed:
September 02, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

Some medications on-site were found to be expired. Additionally, one child's medication was missing proper labeling, including the medication name, date, time, and dosage.

Corrections to be Made:

The provider will return all expired medications to the parents and request replacements, as these medications are required treatments outlined in the children's written food allergy plans. The provider will also obtain properly labeled medication for the child currently missing it. All medications will be clearly labeled with the child's name, medication name, dosage, administration time, and date, in accordance with regulatory requirements.

Corrections Made:

During a monitoring visit completed on 09-22-25-the corrections were observed to be made.

Anticipated Completion Date:

August 29, 2025

Date Completed:

September 22, 2025

Compliance Plan Action #3**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;

- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, eight children's enrollment forms were not signed and dated by a parent or guardian. Additionally, none of the children's records included a documented start date.

Three children needed signed permission for emergency medical care and two children did not have written plans for known food allergies.

Corrections to be Made:

The provider will ensure that all children's records contain the required information as outlined in ARSD 67:42:17:42. All enrollment forms will be reviewed and updated to include parent/guardian signatures, dates, and documented start dates. Documentation will be submitted to OLA to verify completion and compliance.

Corrections Made:

During on monitoring visit completed on 09-22-25-the signed enrollment forms were observed. The start date had been added to all of the enrollment records.

Anticipated Completion Date:
September 05, 2025

Date Completed:
September 22, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:13

All child care providers, program employees age fourteen and older, and family day care household members age eighteen and older, shall meet federal background check requirements. An individual may not provide care, or work in a child care setting, if the individual's background check reveals:

- (1) A crime that indicates harmful behavior towards children;
- (2) A crime of violence, as defined in SDCL 22-1-2, or in a similar statute from another state;
- (3) A sex crime pursuant to SDCL chapters 22-22 or 22-24A, SDCL 22-22A-3, or similar statutes from another state;
- (4) A felony conviction for domestic abuse, physical assault, battery, kidnapping, or arson;
- (5) Any other felony conviction, within the preceding five years; or
- (6) A substantiated report of child abuse or neglect.

A family day care provider may not provide care in the provider's home, if any household member's background check reveals any item listed in this section.

A background check is required at least once every five years.

Summary of Non-Compliance Finding:

An out-of-state background screening has not been submitted to OLA for clearance for a provider who resided outside of South Dakota within the past five years.

Corrections to be Made:

The program administrator will submit the out-of-state background screening forms to OLA for a provider who has resided outside of South Dakota within the past five years.

Corrections Made:

The out of state background check has been submitted as of 10-09-2025

Anticipated Completion Date:

September 05, 2025

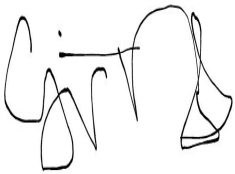
Date Completed:

October 09, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Caitlyn Dikoff

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

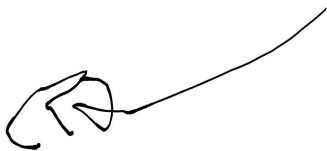
August 28, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff



10/15/2025, 10:32:14 AM

Signature of DSS Staff:

October 15, 2025

Date