

Date Issued	September 11, 2025	Status	Closed
Provider Name	SFSD CLC AM AT JFK		
Provider ID	018043194		
Provider Address	4501 S Holbrook Ave, Sioux Falls, SD 57106, USA		
Provider Contact	Rebecca Wimmer		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:04

A provider shall prominently display the department's licensing telephone number and website in the home or licensed facility.

Summary of Non-Compliance Finding:

The program did not have their license certificate posted in a visible location.

Corrections to be Made:

A provider shall prominently display the department's licensing telephone number and website, which is located on the program's license certificate, in a licensed facility.

Corrections Made:

The program posted their license certificate in a visible location.

Anticipated Completion Date:
September 26, 2025

Date Completed:
September 19, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the

procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

The program did not have a written emergency preparedness and response plan that covered all required areas outlined in ARSD 67:42:17:43 or the dates on which 2 fire, 2 shelter-in-place, and 2 lockdown drills were practiced in 2024.

Corrections to be Made:

The provider will develop a written emergency preparedness and response plan outlining all the required information and practice and document the dates the drills are conducted annually.

Corrections Made:

The program created a written emergency preparedness and response plan that covered all required areas outlined in ARSD 67:42:17:43 and will document the dates on which 2 fire, 2 shelter-in-place, and 2 lockdown drills are practiced annually.

Anticipated Completion Date:
September 26, 2025

Date Completed:
September 15, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Not all employee records included the required information outlined in ARSD 67:42:17:15.

Corrections to be Made:

Provider employee records should include all required information outlined in ARSD 67:42:17:15.

Corrections Made:

All employee records were updated to include the required information outlined in ARSD 67:42:17:15.

Anticipated Completion Date:

September 26, 2025

Date Completed:

October 14, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Michael Mortlad

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

September 11, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff



9/9/2025, 8:04:16 AM

Signature of DSS Staff:

September 09, 2025

Date