

Date Issued	September 02, 2025	Status	Closed
Provider Name	FITCH, SARAH		
Provider ID	019521125		
Provider Address	711 W 6th St, Yankton, SD 57078, USA		
Provider Contact	SARAH FITCH		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (a) Defines child abuse and neglect;
  - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

Information was needed for the provider and helper files.

**Corrections to be Made:**

All required information must be kept on file.

**Corrections Made:**

Verification that the required information was obtained was received.

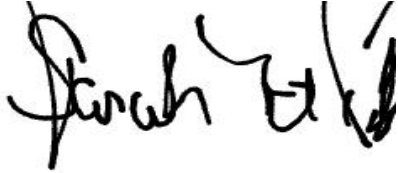
**Anticipated Completion Date:**

**Date Completed:**

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Sarah M Fitch

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

September 02, 2025

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Deb Bigged

Printed Name of DSS Staff



9/2/2025, 3:03:36 PM

Signature of DSS Staff:

September 02, 2025

Date